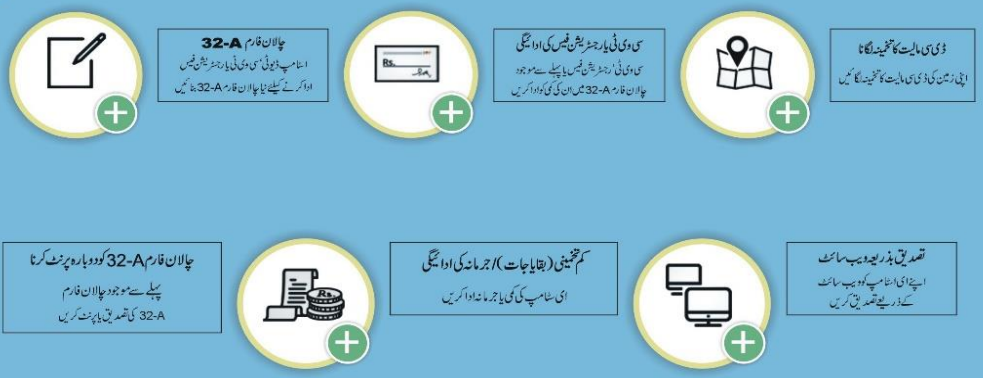
e-Stamping

A Project of Government of the Punjab

Citizen Portal

User Guide



Punjab Information Technology Board

بورڈ آف ریونیو | پنجاب انفارمیشن ٹیکنالوجی بورڈ | حکومت پنجاب

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1 Purpose

The purpose of this document is to guide the users stepwise in order to generate Challan 32-A.

2 e-Stamping Home

Anyone can access online e-Stamping site, hosted at www.es.punjab.gov.pk. Following is the front page, which shows different functionalities available on this site:

A. Generate Challan 32-A
B. Re-Print Challan 32-A
C. Pay CVT/Registration
D. Deficiency/Penalty
E. Calculate DC Value
F. Verification through Web

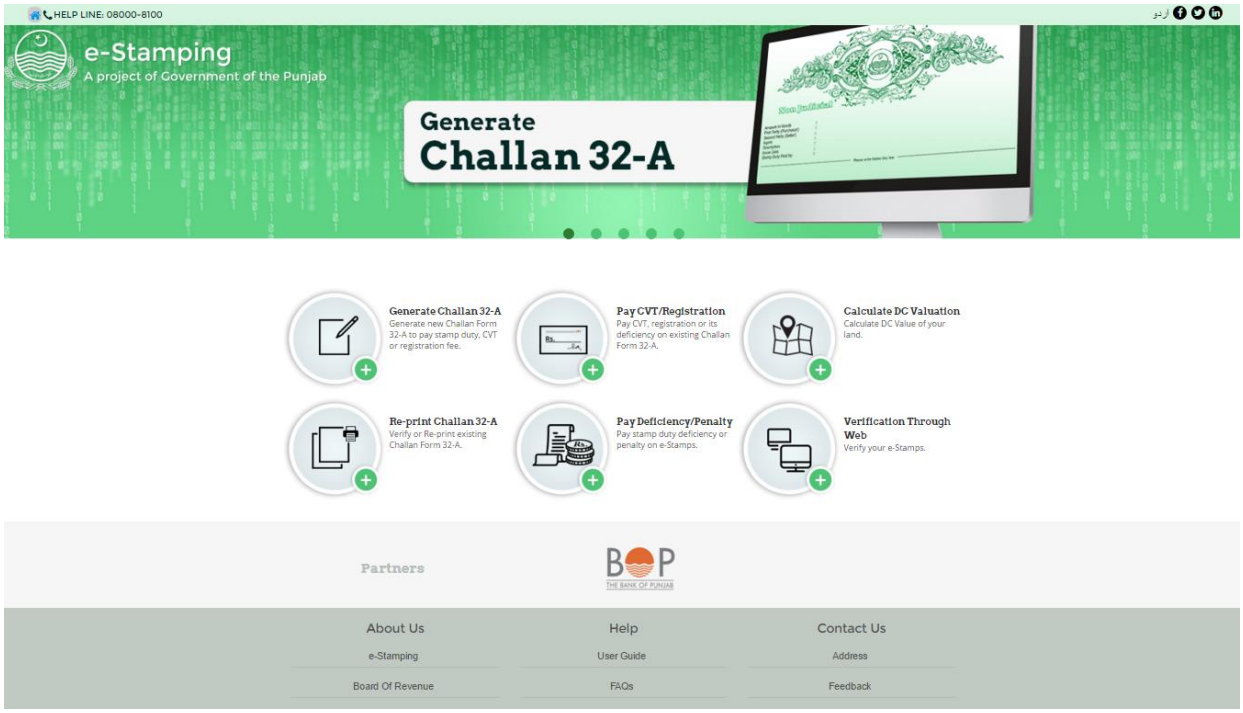


Figure 1: e-Stamping Home

3 Generate Challan 32-A:

To generate online Challan Form 32-A, click on **Generate Challan 32-A** option, available on main page. Following screen will appear having disclaimer.

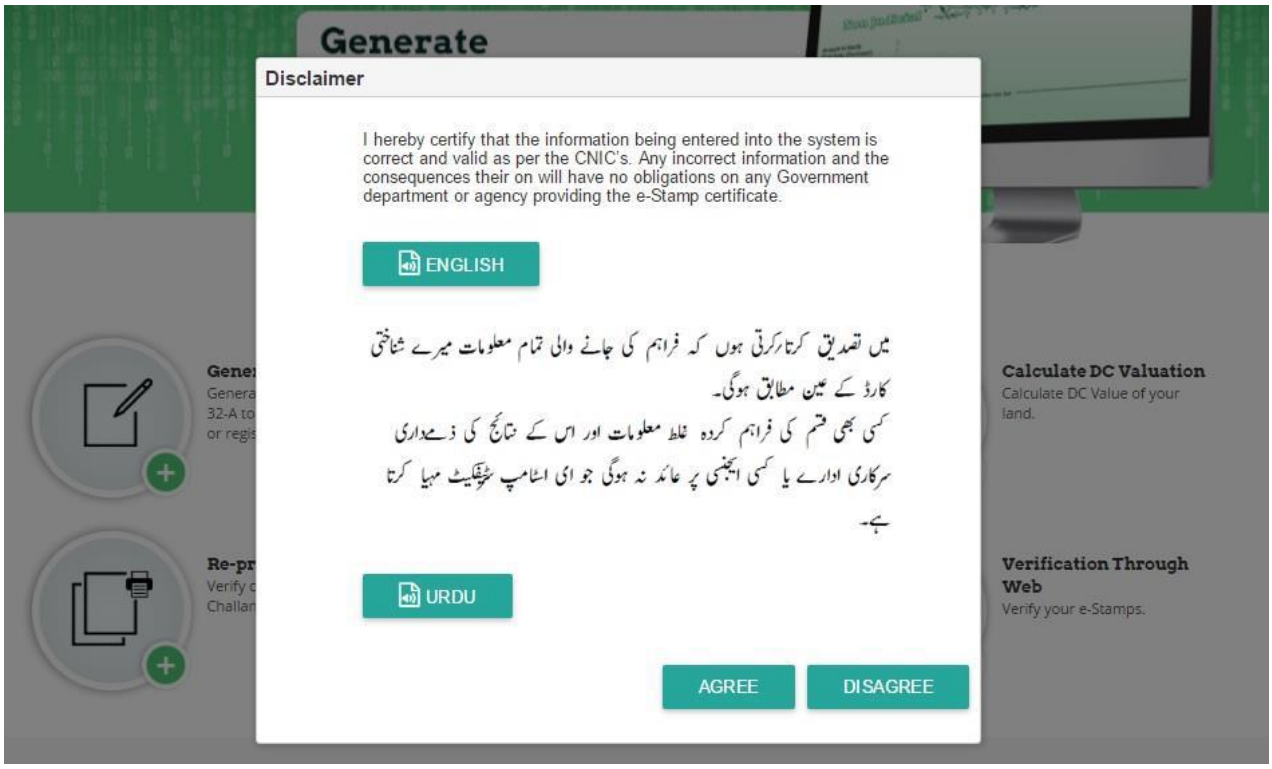


Figure 2: Disclaimer

User can also listen disclaimer in ENGLISH and URDU. If user don't accept the disclaimer, click on **Disagree** button. Main page will appear again. In case of acceptance of disclaimer, user should click on **Agree** button. Following generate challan screen will appear which has been divided into different section which are as below:

1. Challan Details
2. Agent Information
3. Purchaser Information
4. Seller Information
5. Human verification
6. Deed Details
7. DC Valuation
8. Review and save Challan Information
9. Print Challan Form 32-A

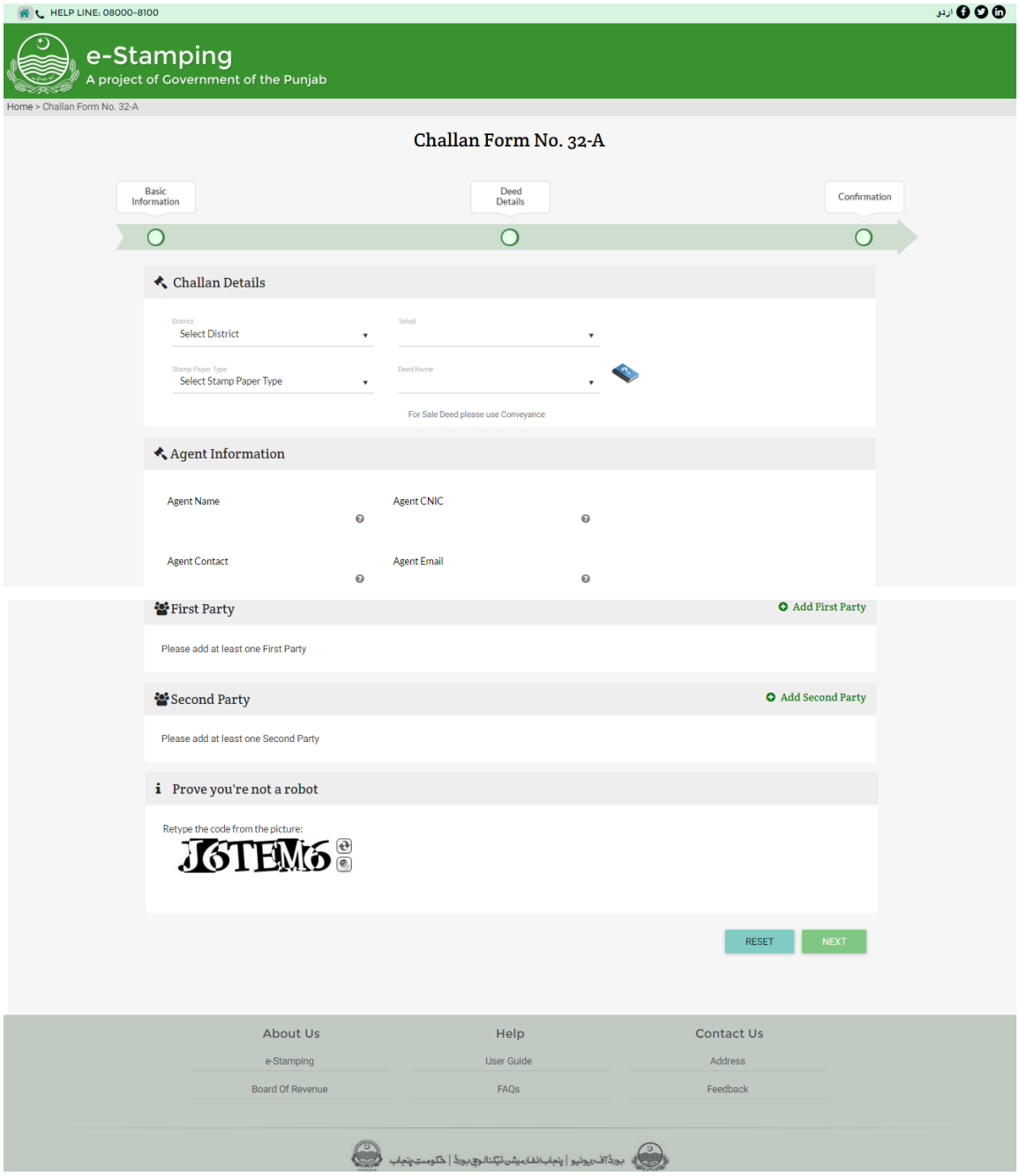


Figure 3: Generate Challan

3.1 Challan Details:

In this section, challan related information will be entered. At first required district, tehsil, stamp paper type and deed name will be selected and then purpose of challan along with challan paid by information will be given by user.

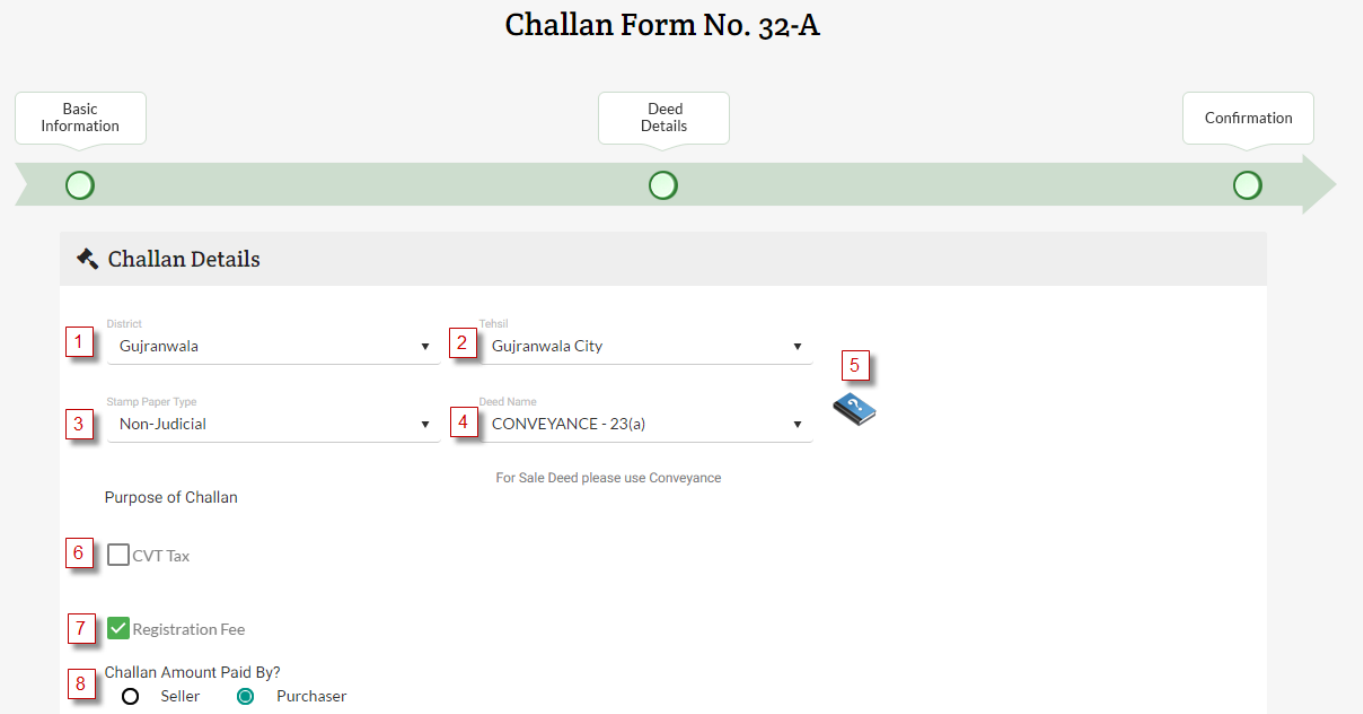


Figure 4: Challan Details

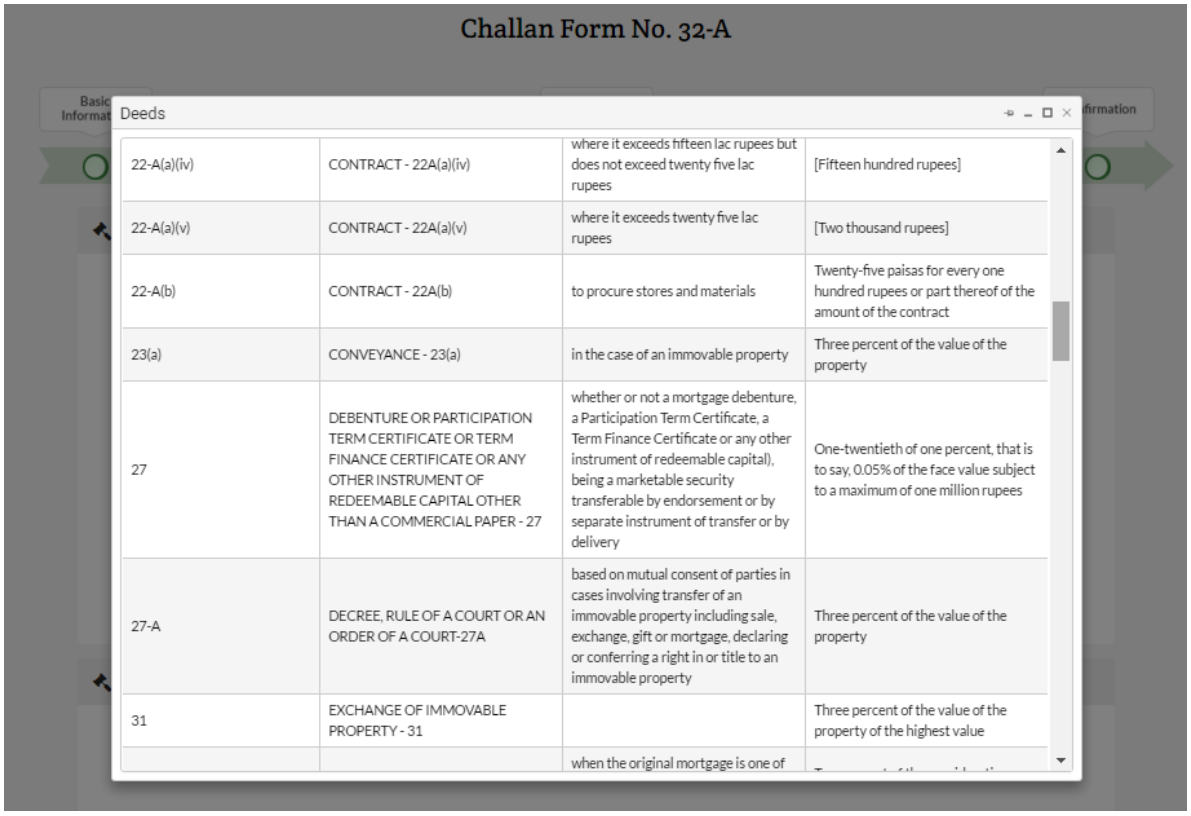
1. Select **District** i.e. Gujranwala
2. Select relevant **Tehsil** of pre-selected district i.e. Gujranwala City
3. Select **stamp paper type** i.e. Judicial or Non-Judicial
4. Select required **deed name** from available deed names list. i.e. conveyance – 23(a)

   Note: For sale deed, please use conveyance.

5. In order to guide users for selecting correct deed names, a popup **help** window will available on clicking help sign, as shown in figure 4: Deed Names
6. User can tick **CVT Tax** if applicable.
7. User can Tick **Registration Fee** if applicable.
8. Select the **party name** who will pay the Challan amount. i.e. Purchaser or seller

Note:

1. Required fields
2. Deeds detail



22-A(a)(iv)	CONTRACT - 22A(a)(iv)	where it exceeds fifteen lac rupees but does not exceed twenty five lac rupees	[Fifteen hundred rupees]
22-A(a)(v)	CONTRACT - 22A(a)(v)	where it exceeds twenty five lac rupees	[Two thousand rupees]
22-A(b)	CONTRACT - 22A(b)	to procure stores and materials	Twenty-five paisas for every one hundred rupees or part thereof of the amount of the contract
23(a)	CONVEYANCE - 23(a)	in the case of an immovable property	Three percent of the value of the property
27	DEBENTURE OR PARTICIPATION TERM CERTIFICATE OR TERM FINANCE CERTIFICATE OR ANY OTHER INSTRUMENT OF REDEEMABLE CAPITAL OTHER THAN A COMMERCIAL PAPER - 27	whether or not a mortgage debenture, a Participation Term Certificate, a Term Finance Certificate or any other instrument of redeemable capital), being a marketable security transferable by endorsement or by separate instrument of transfer or by delivery	One-twentieth of one percent, that is to say, 0.05% of the face value subject to a maximum of one million rupees
27-A	DECREE, RULE OF A COURT OR AN ORDER OF A COURT-27A	based on mutual consent of parties in cases involving transfer of an immovable property including sale, exchange, gift or mortgage, declaring or conferring a right in or title to an immovable property	Three percent of the value of the property
31	EXCHANGE OF IMMOVABLE PROPERTY - 31		Three percent of the value of the property of the highest value
		when the original mortgage is one of	

Figure 5: Deed Names

3.2 Agent Information

Figure 6: Agent Information

9. Enter Agent's **Name**.
10. Enter Agents **CNIC** number.
11. By clicking on **help** sign, a message will be displayed, showing the relevant information.
12. Enter Agent's **contact** number.
13. Enter Agent's **email** id (optional)

3.3 First Party / Seller Information

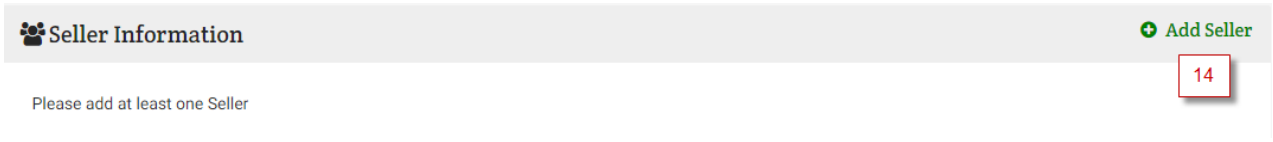


Figure 7: First Party / Seller Info

14. Click on **Add Seller** to add seller information in Challan 32-A

A pop up window will open as shown in figure 7 below.

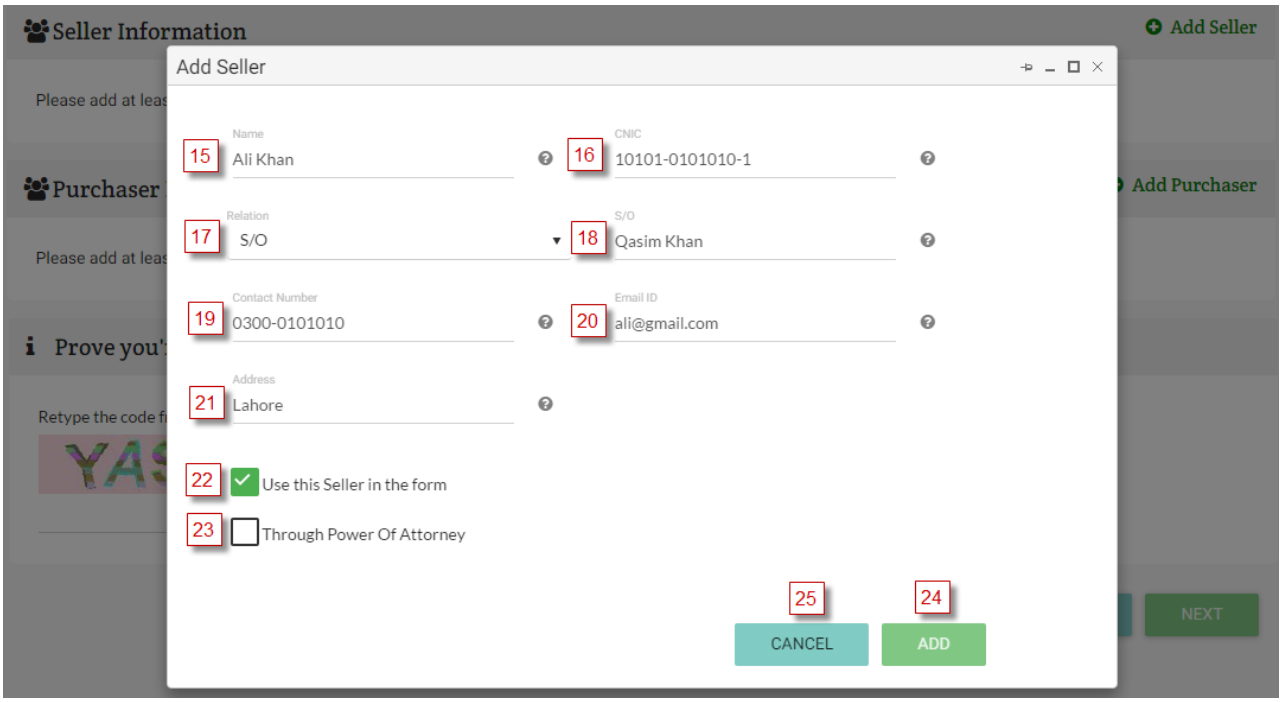


Figure 8: Add First Party / Seller

15. Enter First Party / Seller **Name**
16. Enter First Party / Seller **CNIC**
17. Select First Party / Seller **Relation** i.e. Son of (S/O), Wife of (W/O) etc. as shown in figure 8: Relation List

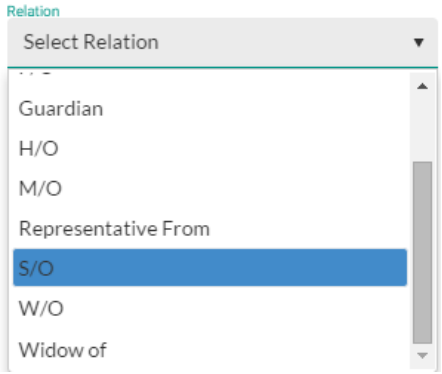


Figure 9: Relations List

18. Enter First Party / Seller's **Relation Name**
19. Enter First Party / Seller's **Contact Number**
20. Enter First Party / Seller's **Email ID** (Optional)
21. Enter First Party / Seller's **Address**
22. Tick the checkbox if this first party / seller's name is to be used in Challan Form 32-A.
    In case of multiple first parties / sellers, only the checked party name will be displayed on Challan Form 32-A.
23. Tick the checkbox if this first party / seller has **power of attorney**.
24. Click on **Add** button to add this first party / seller's information into the first party / seller's list.
25. Click on **Cancel** button, if user don't want to add first party / seller's information. No record will be saved.

After Adding first party / seller's information, a grid will be created as shown in figure below:

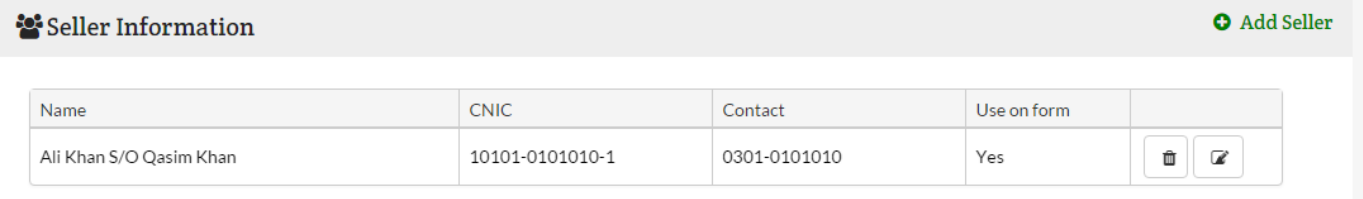


Figure 10: First Party / Seller Grid

To add multiple first party / seller's information, click on **Add Seller.**

Note:

Delete Sign is to delete any record from grid.

Edit Sign is to edit/update the information in the relevant record.

3.4 Second Party / Purchaser Information

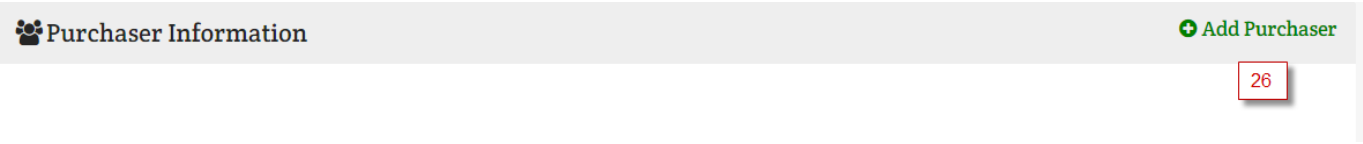


Figure 11: Second Party / Purchaser Info

26. Click on **Add Purchaser** to add purchaser information in Challan 32-A
    A pop up window will open with relevant fields, as shown in figure below.

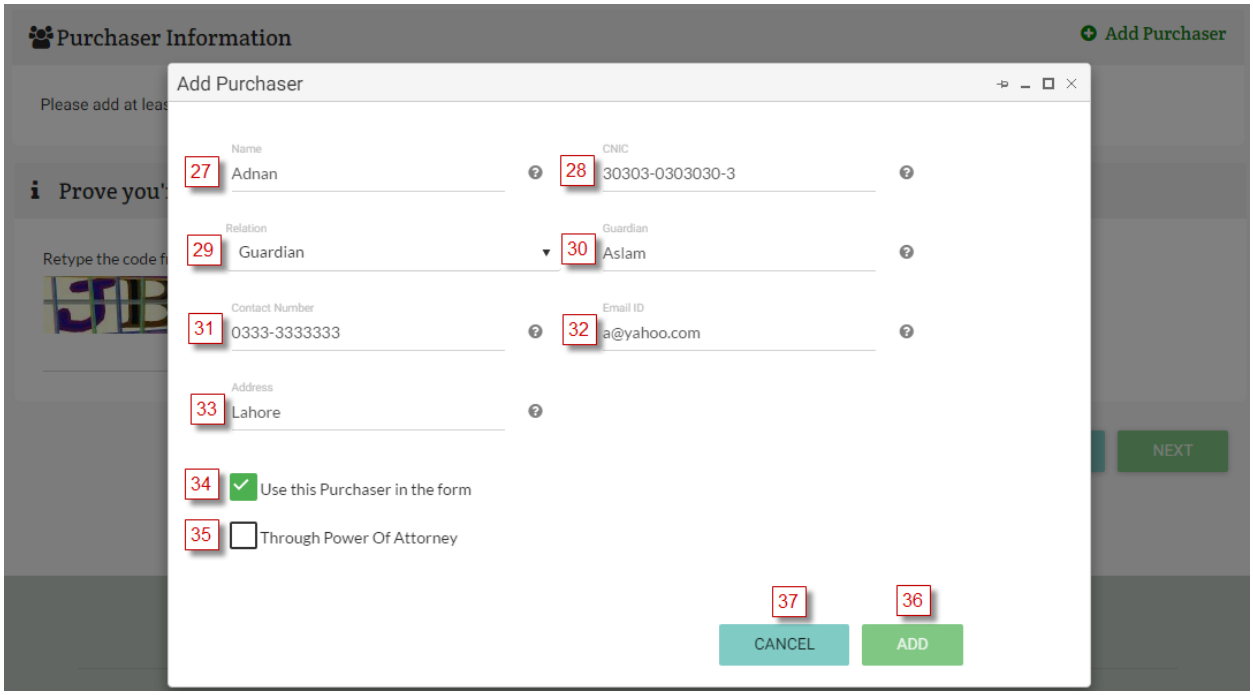


Figure 12: Add Second Party / Purchaser

27. Enter Second Party / Purchaser's **Name**
28. Enter Second Party / Purchaser's **CNIC**
29. Select Second Party / Purchaser **Relation** i.e. Son of (S/O), Wife of (W/O) etc. as shown in figure 12: Relation List

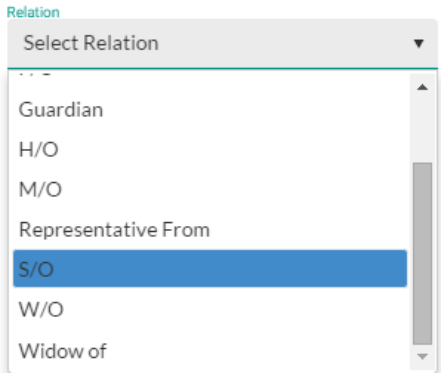


Figure 13: Relations List

30. Enter Second Party / Purchaser's **Relation Name**
31. Enter Second Party / Purchaser's **Contact Number**
32. Enter Second Party / Purchaser's **Email ID** (Optional)
33. Enter Second Party / Purchaser's **Address**
34. Tick the checkbox if this second party / purchaser's name is to be used in Challan Form 32-A.
    In case of multiple second parties / purchasers, only the checked party name will be displayed on Challan Form 32-A.
35. Tick the checkbox if this second party / purchaser has **power of attorney**.
36. Click on **Add** button to add this second party / purchaser's information into the first part / seller's list.

37. Click on **Cancel** button, if user don't want to add second party / purchaser's information. No record will be saved.

After Adding second party / purchaser's information, a grid will be created as shown in figure below.

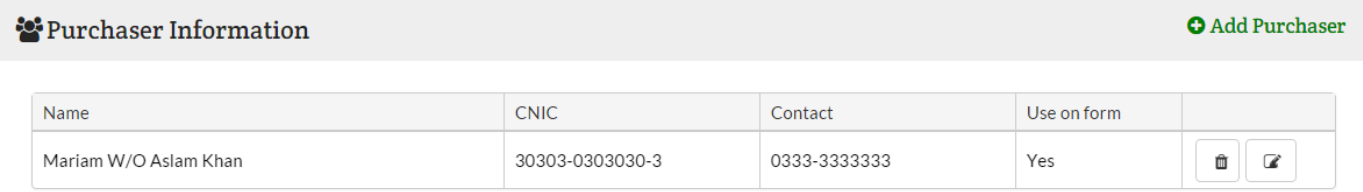


Figure 14: Second Party / Purchaser Grid

To add multiple second party / purchaser's information, click on **Add Purchaser**.

Note:

Delete Sign is to delete any record from grid.

Edit Sign is to edit/update the information in the relevant record.

3.5 Human Verification

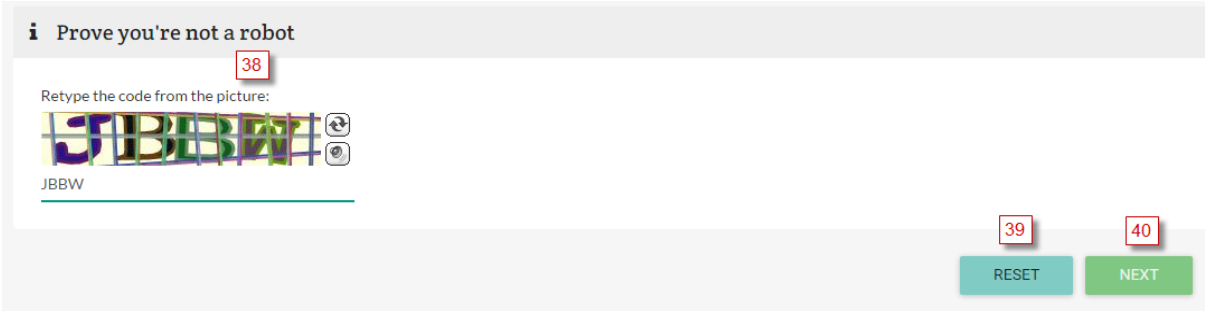


Figure 15: Human Verification

38. In order to prove that you're not a robot, retype the code from picture.
39. Click on **Reset** button to reset all values in form.
40. Click **Next** button to further proceed.

Note:

Change the CAPTCHA code.

Speak the CAPTCHA code.

3.6 Deed Details

After entering agent, first party / seller, second party / purchaser information, basic information section will complete. A verification mark on progress bar will be displayed as shown in figure below:

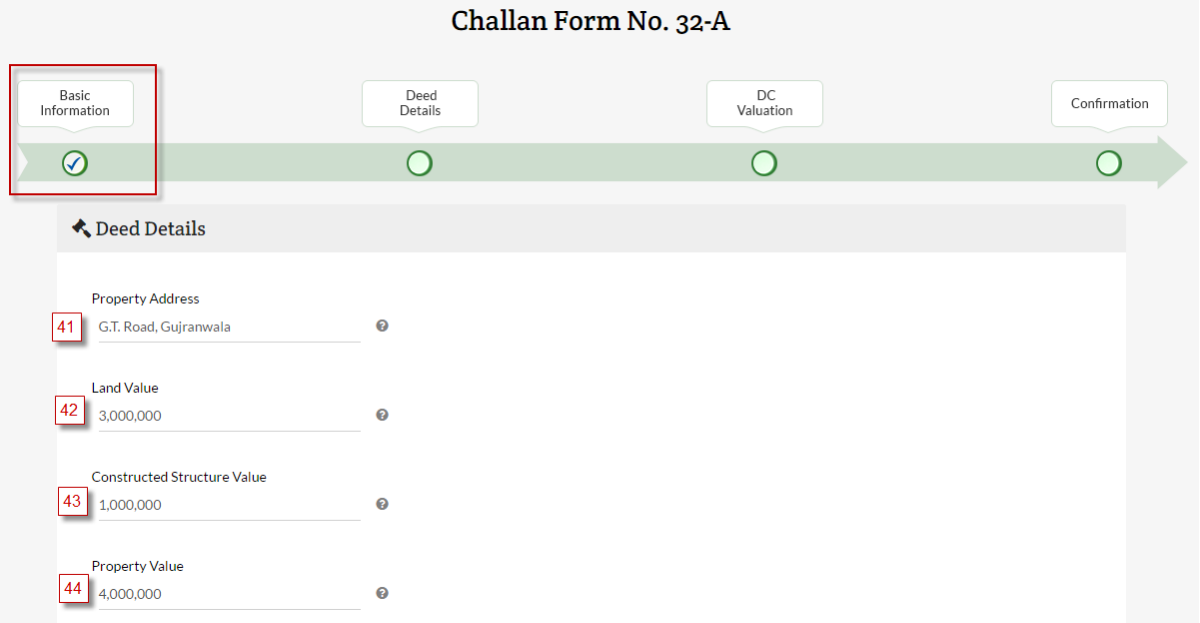


Figure 16: Deed Details

In deed detail section,

41. Enter **property address**
42. Enter **Land Value**
43. Enter **constructed structure amount**.
44. System will show **property value** (Read Only) which include land value and Constructed Structure amount.

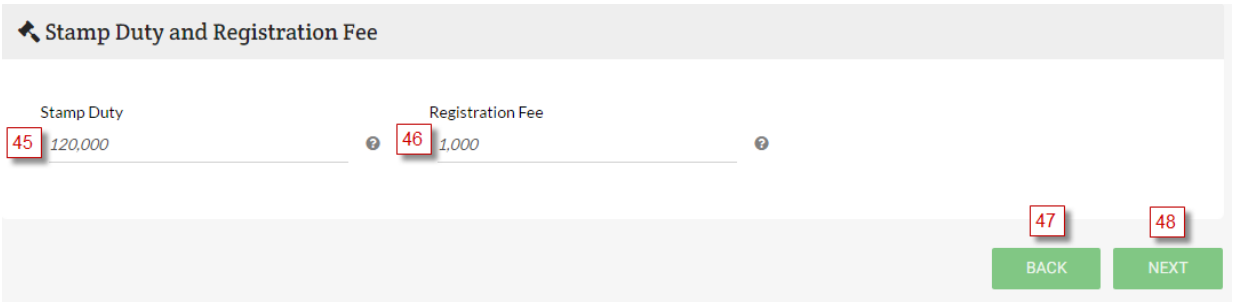


Figure 17: Stamp Duty and Registration Fee

45. System will calculate payable **stamp duty** on the basis of property value.
46. System will show payable **registration fee**.
47. Click **Back** to go on previous screen.
48. Click **Next** to further proceed.

3.7 DC Valuation

After completing both basic information and deed details section, DC Valuation section will appear as shown in figure below:

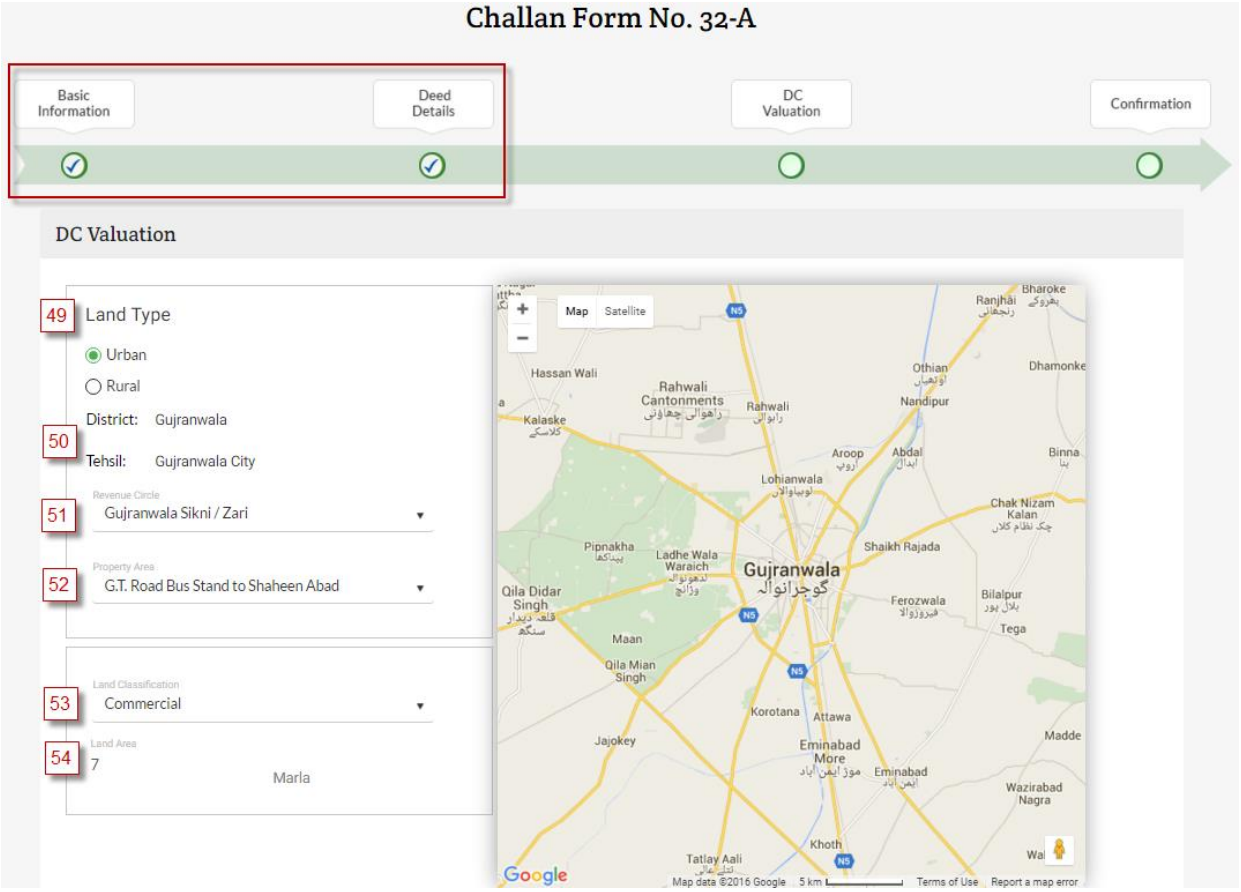


Figure 18: DC Valuation

In order to calculate DC valuation,

49. Select **Land Type** Urban or Rural.
50. **District** and **Tehsil** names is shown as previously selected in Challan Details section.
51. Select **Revenue Circle** under pre-selected district and tehsil.
52. Select **Property area** from available areas under particular revenue circle.
53. Select **Land Classification** i.e. Commercial or Residential
54. Enter **Land Area. (Marla** in case of Urban Area and **Acre** in case of Rural Area).

Figure 19: Find Land Rate

55. Click **Find Land Rate** to calculate Land rate based on provided information.
56. **DC Rate** per marla/acre will be displayed.
57. **Land Value** (DC) will be calculated by system based on DC rates already exist into the system.
58. **Land Value** (User provided) will be displayed.
59. Click **Reset** to reset all values in this screen.
60. Click **Back** button to go previous screen.
61. Click **Next** to further proceed. In case no record found from DC table, **Next** button will be disabled and user can't further proceed.

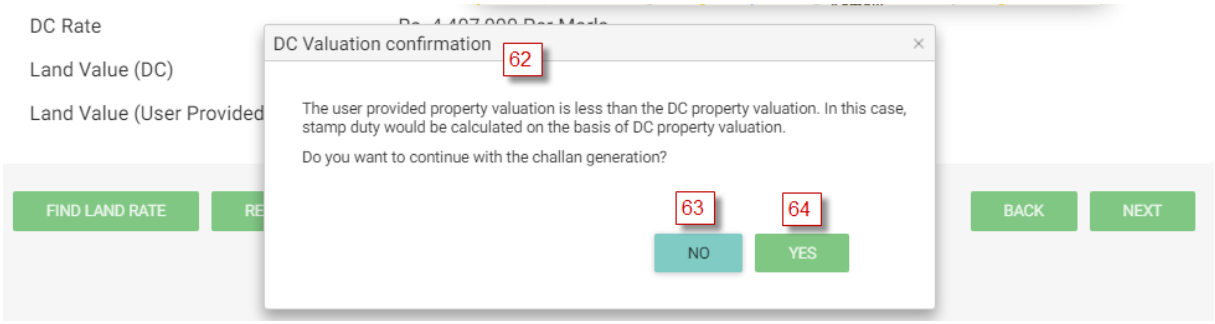


Figure 20: DC Value (Confirmation)

62. A DC valuation confirmation message about property valuation difference provided by user and DC value by system.

    If user provided property valuation is less than DC property valuation, stamp duty would be calculated on the basis of DC property valuation.
63. Click **No** user don't want to continue with challan generation.
64. Click **Yes** to further continue.

3.8 Review and save Challan Information

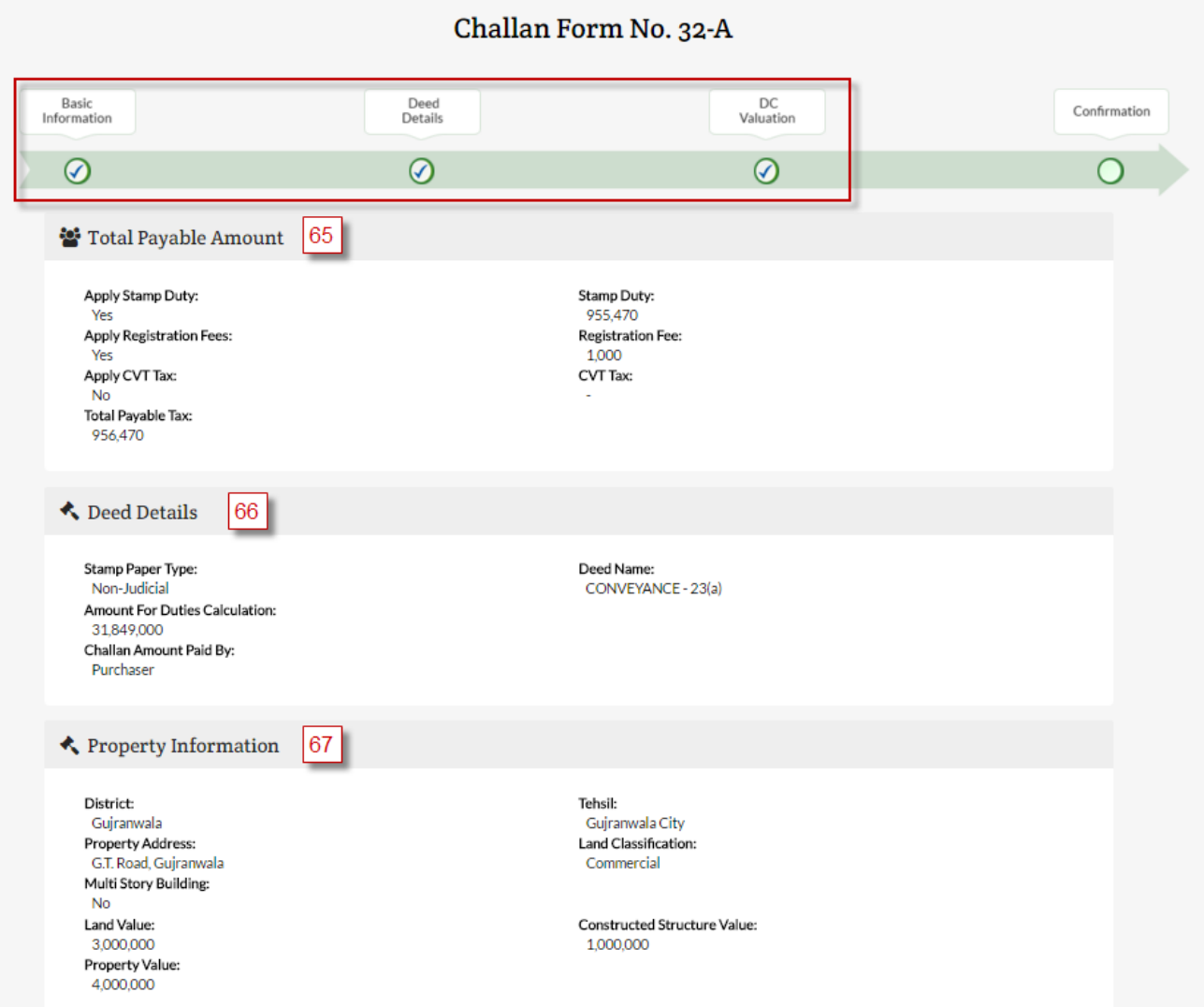


Figure 21: Review Challan 32-A Info (a)

65. **Total Payable Amount** section shows if stamp duty is applicable or not, calculated stamp duty, if registration fee is applicable or not, calculated registration fee, if CVT is applicable or not, calculated CVT and total payable tax.
66. **Deed Details** section shows stamp paper type, deed name, Amount for Duties Calculation and challan amount paid by.
67. **Property Information** section shows district, tehsil, property address, land classification, is multistory building (Yes/No), Land Value, Constructed Structure Value and property value.

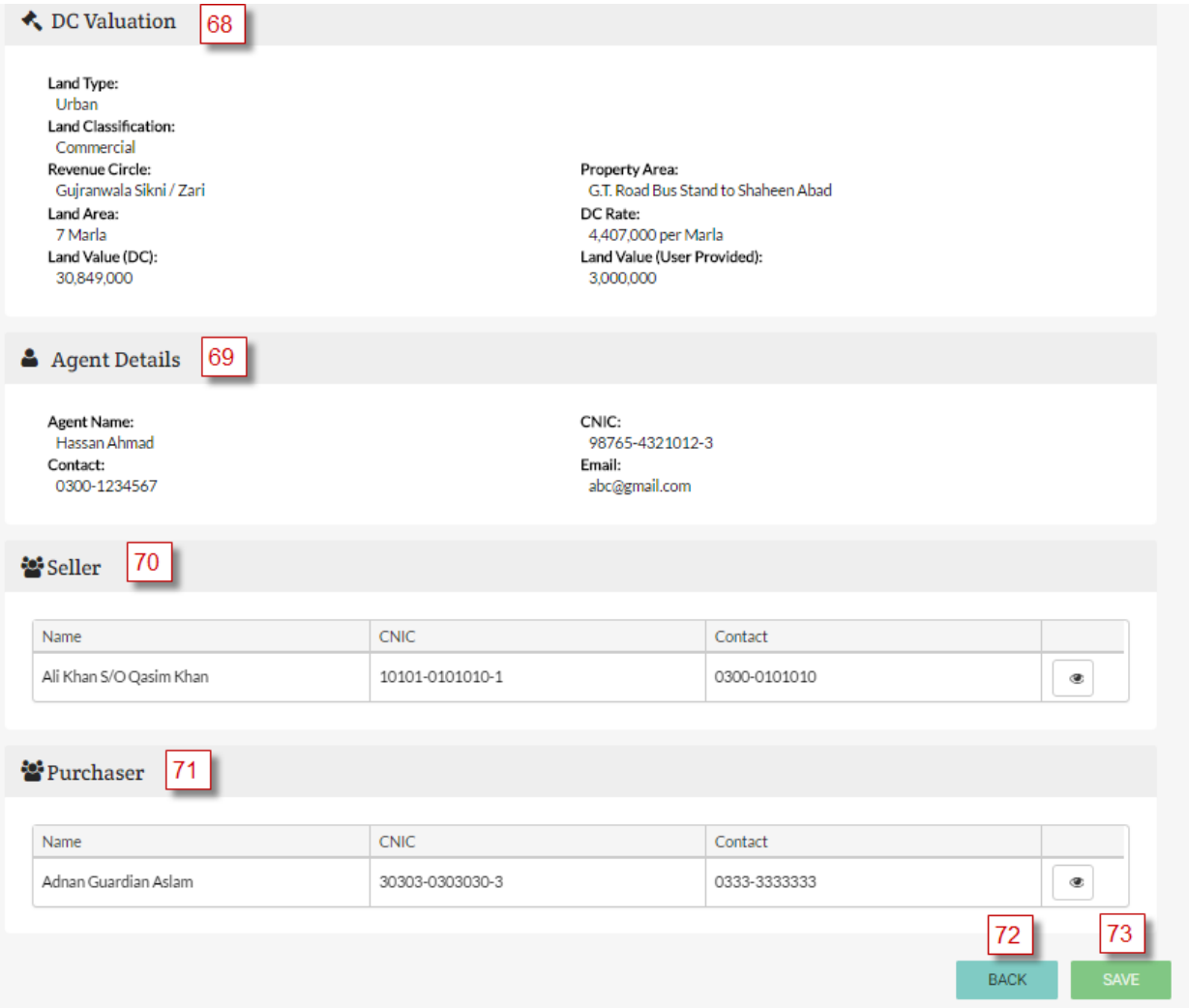


Figure 22: Review Challan 32-A Info (b)

68. **DC Valuation details** section shows land type, land calssification, area, land area, DC rate, land value (DC) and land value (user provided).
69. **Agent Details** section agent name, CNIC, contact and email (if provided).
70. **First Party/Seller** section shows name, CNIC and contact of first party/seller(s) in a tabular form.
71. **Second Party/Purchaser** section shows name, CNIC and contact of second party/purchaser(s) in a tabular form.

User can click sign to view other details. A popup menu will appear as shown in figure below:

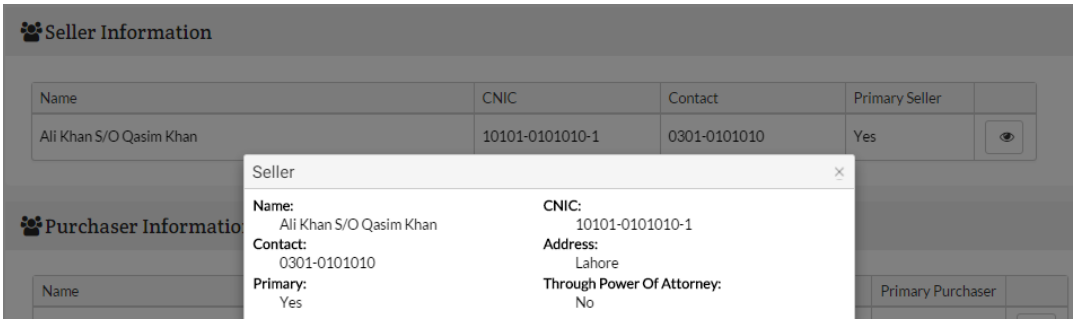


Figure 23: Detail Information

72. Click **Back** button to go on previous section.
73. Click on **Save** button for saving information.

3.9 Print Challan Form 32-A

After saving challan information, system will generate a serial number and challan print option will be available. Here on progress bar, all sections including Basic Information, Deed Details, DC Valuation and Confirmation will be marked as completed.

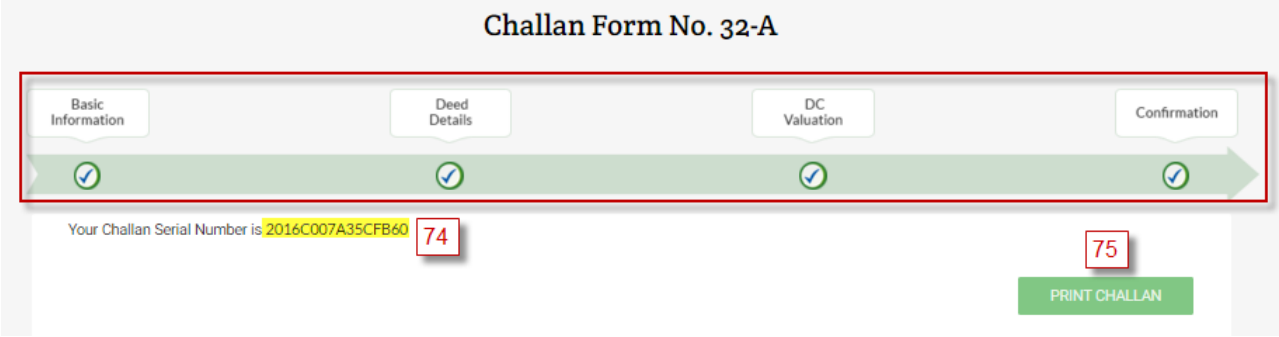
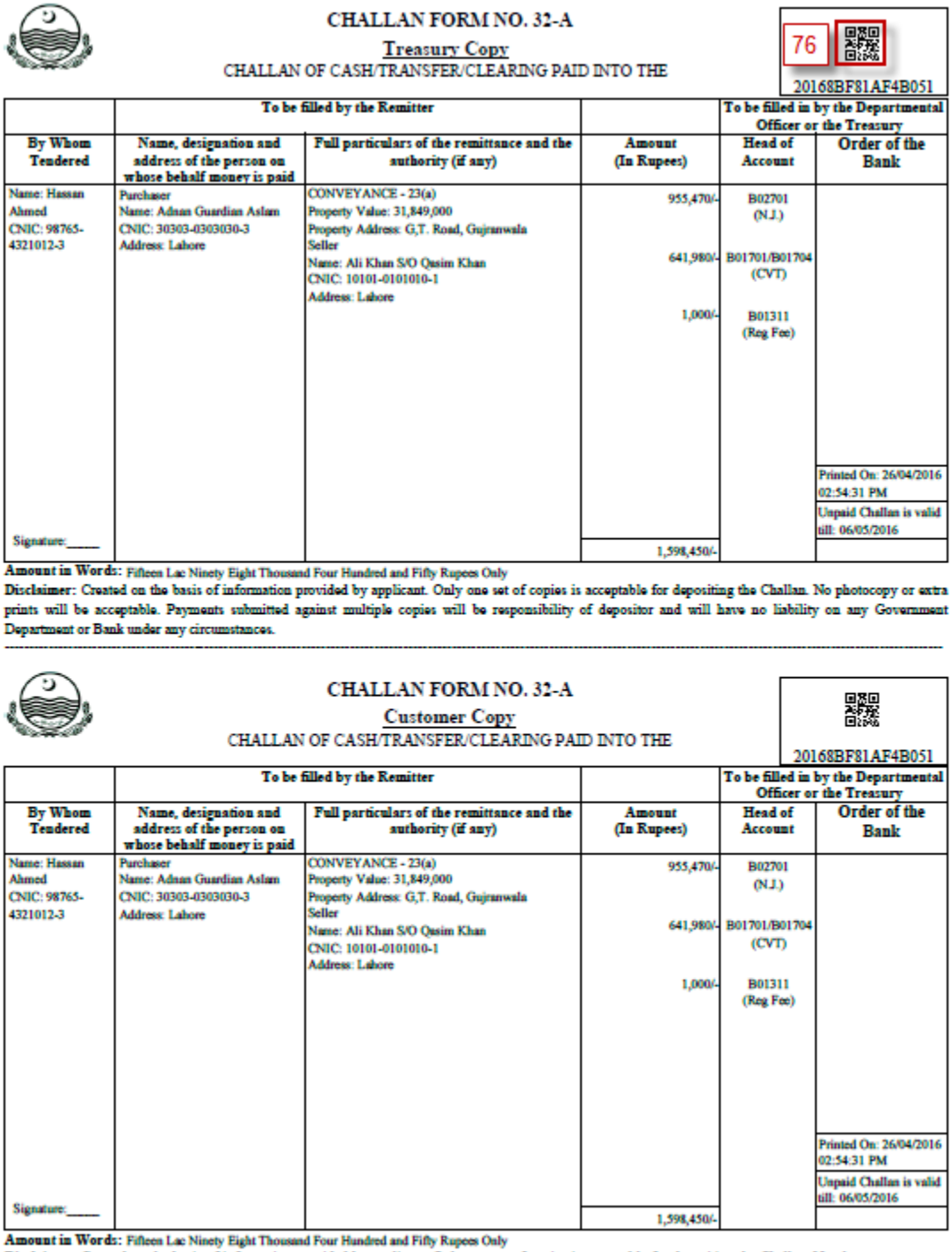


Figure 24: Print Challan 32-A (a)

74. System generated 16 digit challan serial number is unique and in hexadecimal format. This serial number should be saved for any future correspondence.
75. Click **Print Challan** button to print challan form 32-A



CHALLAN FORM NO. 32-A

Treasury Copy

CHALLAN OF CASH/TRANSFER/CLEARING PAID INTO THE

76

20168BF81AF4B051

To be filled by the Remitter				To be filled in by the Departmental Officer or the Treasury	
By Whom Tendered	Name, designation and address of the person on whose behalf money is paid	Full particulars of the remittance and the authority (if any)	Amount (In Rupees)	Head of Account	Order of the Bank
Name: Hassan Ahmed CNIC: 98765-4321012-3 Signature:_____	Purchaser Name: Adnan Guardian Aslam CNIC: 30303-0303030-3 Address: Lahore	CONVEYANCE - 23(a) Property Value: 31,849,000 Property Address: G,T. Road, Gujranwala Seller Name: Ali Khan S/O Qasim Khan CNIC: 10101-0101010-1 Address: Lahore	955,470/- 641,980/- 1,000/- 1,598,450/-	B02701 (N.J.) B01701/B01704 (CVT) B01311 (Reg Fee)	Printed On: 26/04/2016 02:54:31 PM Unpaid Challan is valid till: 06/05/2016

Amount in Words: Fifteen Lac Ninety Eight Thousand Four Hundred and Fifty Rupees Only

Disclaimer: Created on the basis of information provided by applicant. Only one set of copies is acceptable for depositing the Challan. No photocopy or extra prints will be acceptable. Payments submitted against multiple copies will be responsibility of depositor and will have no liability on any Government Department or Bank under any circumstances.

CHALLAN FORM NO. 32-A

Customer Copy

CHALLAN OF CASH/TRANSFER/CLEARING PAID INTO THE

20168BF81AF4B051

To be filled by the Remitter				To be filled in by the Departmental Officer or the Treasury	
By Whom Tendered	Name, designation and address of the person on whose behalf money is paid	Full particulars of the remittance and the authority (if any)	Amount (In Rupees)	Head of Account	Order of the Bank
Name: Hassan Ahmed CNIC: 98765-4321012-3 Signature:_____	Purchaser Name: Adnan Guardian Aslam CNIC: 30303-0303030-3 Address: Lahore	CONVEYANCE - 23(a) Property Value: 31,849,000 Property Address: G,T. Road, Gujranwala Seller Name: Ali Khan S/O Qasim Khan CNIC: 10101-0101010-1 Address: Lahore	955,470/- 641,980/- 1,000/- 1,598,450/-	B02701 (N.J.) B01701/B01704 (CVT) B01311 (Reg Fee)	Printed On: 26/04/2016 02:54:31 PM Unpaid Challan is valid till: 06/05/2016

Amount in Words: Fifteen Lac Ninety Eight Thousand Four Hundred and Fifty Rupees Only

Disclaimer: Created on the basis of information provided by applicant. Only one set of copies is acceptable for depositing the Challan. No photocopy or extra prints will be acceptable. Payments submitted against multiple copies will be responsibility of depositor and will have no liability on any Government Department or Bank under any circumstances.

Figure 25: Print Challan 32-A (b)

A challan form 32-A will be shown having 3 sections. Among these three (3), one section/copy is for treasury, second is for Bank and third is for customer.

76. QR code is available on every challan copy in order to scan 16-digit challan number.

User can also save this challan in pdf form.

4 Pay CVT/Registration

For already paid challan(s), user can pay CVT or registration fee or can pay CVT or registration deficient amount. This option is available on home page.

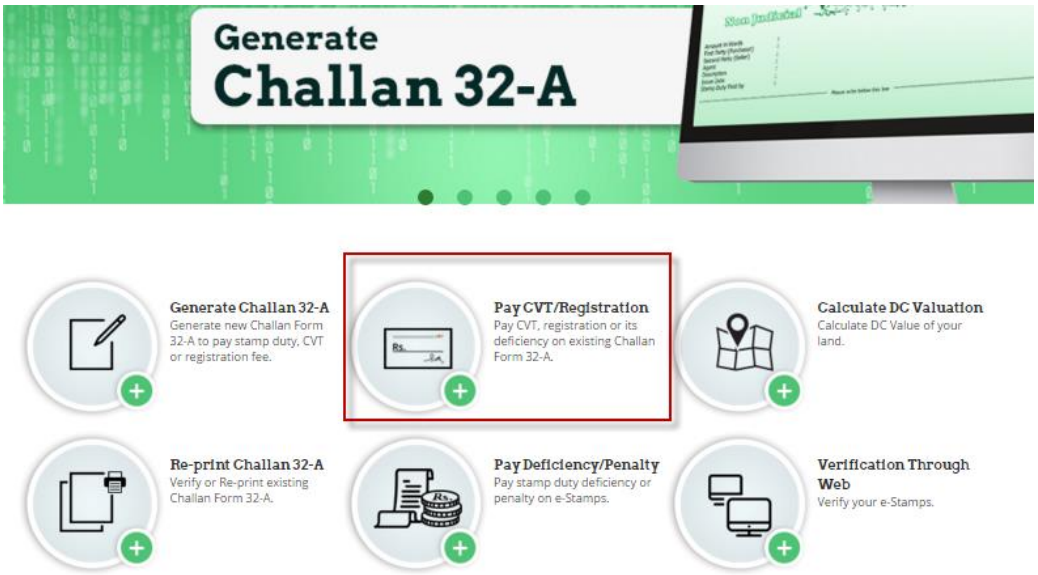


Figure 26: Pay CVT/Registration Option

4.1 Search Challan

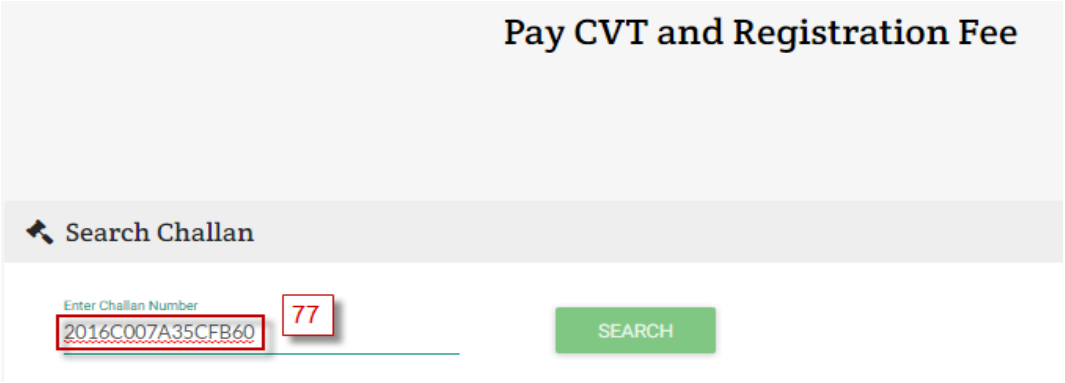


Figure 27: Search Challan

77. Enter already generated 16 digit hexadecimal challan serial number to search challan information.

Please note that user can pay CVT or registration or its deficient amount for already paid challan only.

4.2 Enter/Edit Challan Information

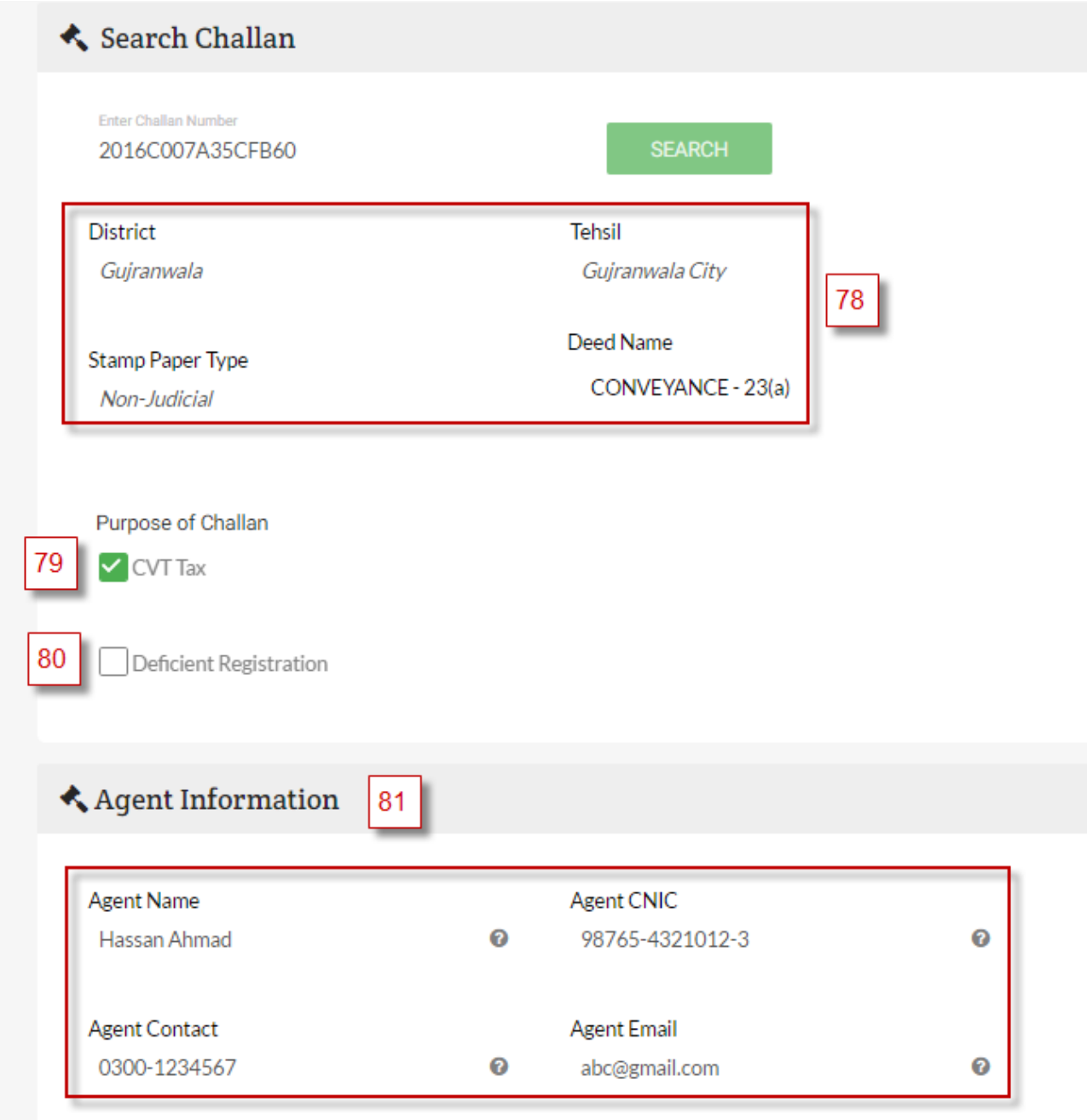


Figure 28: Challan Information (a)

78. Challan Information like district, tehsil, type of stamp paper and deed name will be displayed.
79. If user didn't pay CVT previously, he/she can select **CVT Tax** option to pay this through this challan. If user has already paid CVT then this option will be changed to **deficient CVT.**
80. If user want to pay **deficient registration**, then mark the tick on this option to pay through this challan.
81. Agent information i.e. name, CNIC, contact number and email will be shown and these field would be editable.

4.3 View First party/Seller and Second party/ Purchaser Information

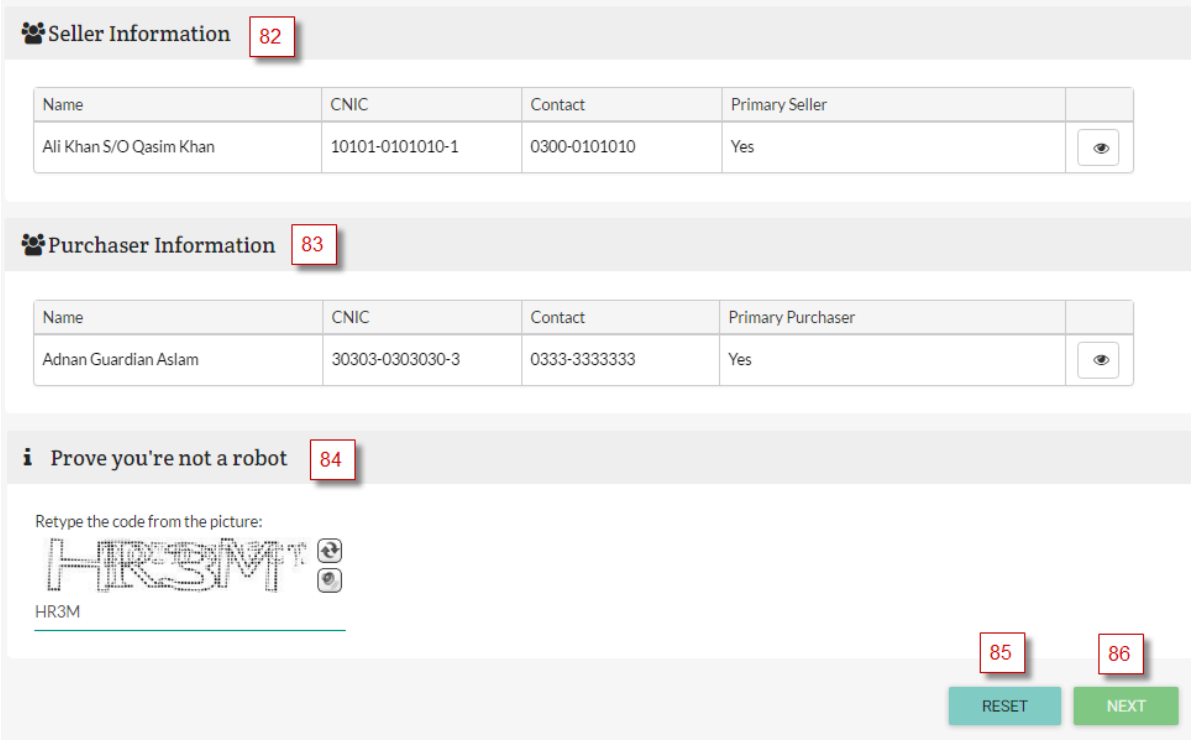


Figure 29: Challan Information (b)

82. First party/seller(s) information like name, CNIC, contact and primary seller information will be shown.
83. Second party/purchaser(s) information like name, CNIC, contact and primary seller information will be shown.

User can click sign to view other details. A popup menu will appear as shown in figure below:

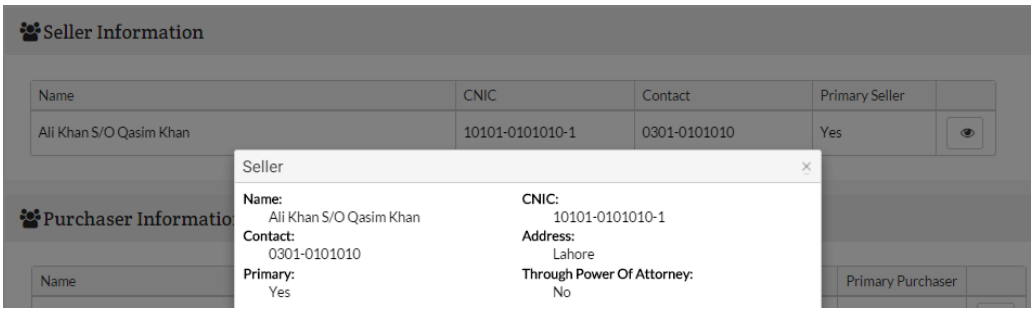


Figure 30: Detail Information

84. In order to prove that user is not a robot, retype the code as shown is displayed picture.

Note:

Change the CAPTCHA code.

Speak the CAPTCHA code.

85. Click **Reset** to reset all editable options, fields and values.
86. Click **Next** to further proceed. DC valuation screen depends on deeds/CVT checkbox selection.

4.4 DC Valuation

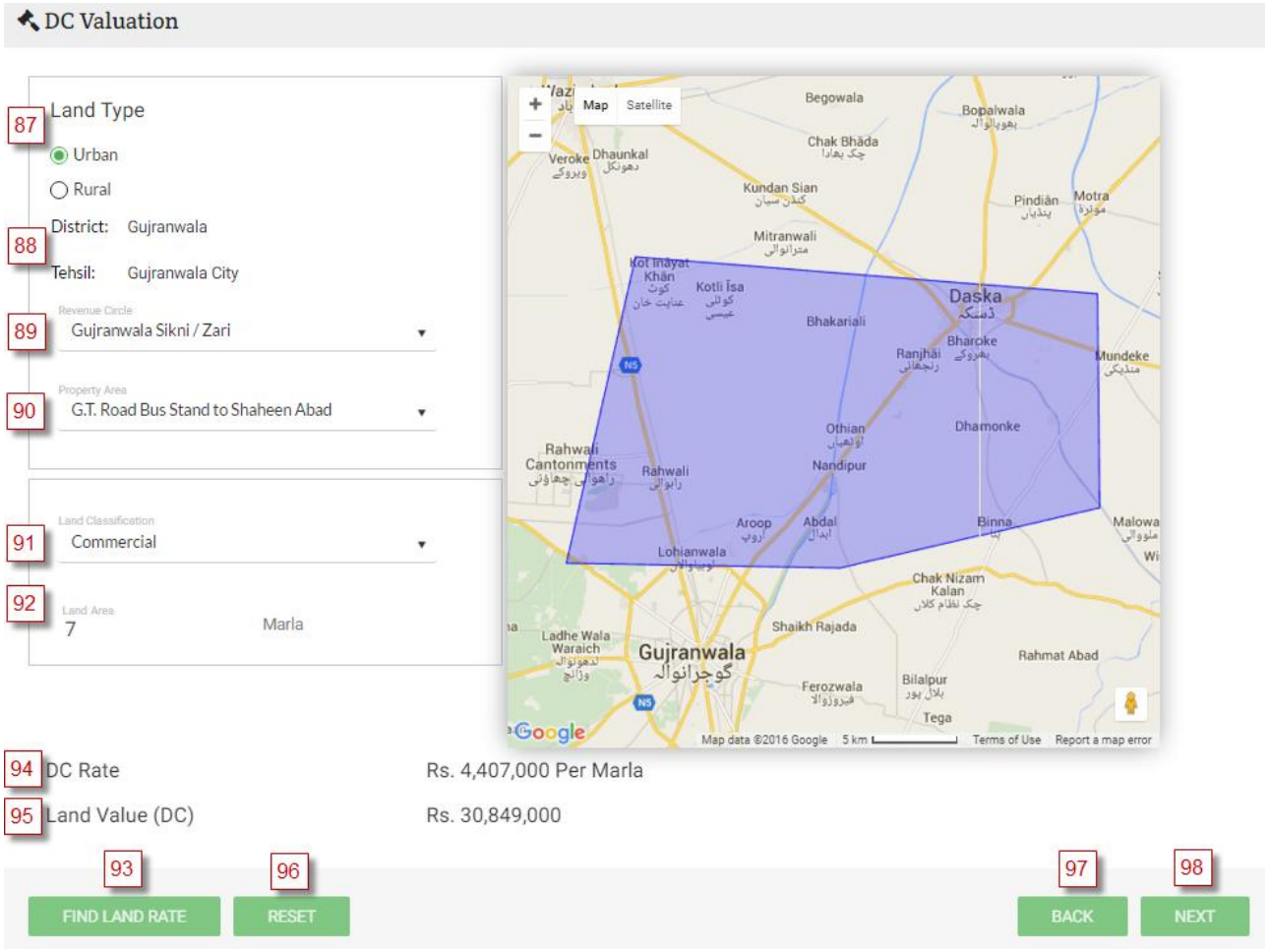


Figure 31: DC Valuation

87. Select **Land Type** Urban or Rural.
88. **District** and **Tehsil** names is shown as previously selected in Challan Details section.
89. Select **Revenue Circle** under pre-selected district and tehsil.
90. Select **Property area** from available areas under particular revenue circle.
91. Select **Land Classification** i.e. Commercial or Residential
92. Enter **Land Area** in Marla/Acre.
93. Click **Find Land Rate** to calculate Land rate based on provided information.
94. **DC Rate** per marla/acre will be displayed.
95. **Land Value** (DC) will be calculated by system based on DC rates already exist into the system.
96. Click **Reset** to reset all values in this screen.
97. Click **Back** button to go previous screen.
98. Click **Next** to further proceed. Next button will be disabled if no record found from DC table.

4.5 CVT

Figure 32: CVT Calculation

99. Property type and land classification will be displayed which has been selected in previous screen of DC valuation.
100. System will calculate Payable CVT according to deed type. In case of constructed property, additional CVT will be calculated and added in total CVT amount.
101. Mark the check box if **property** is **constructed**.
102. If the property constructed is marked, then must enter **constructed area** in square feet.
103. If the property is **multistory building**, mark the check box.
104. Click **Back** to go on previous screen of DC value calculation.
105. Click **Next** to further the process.

4.6 Review and save Challan Information

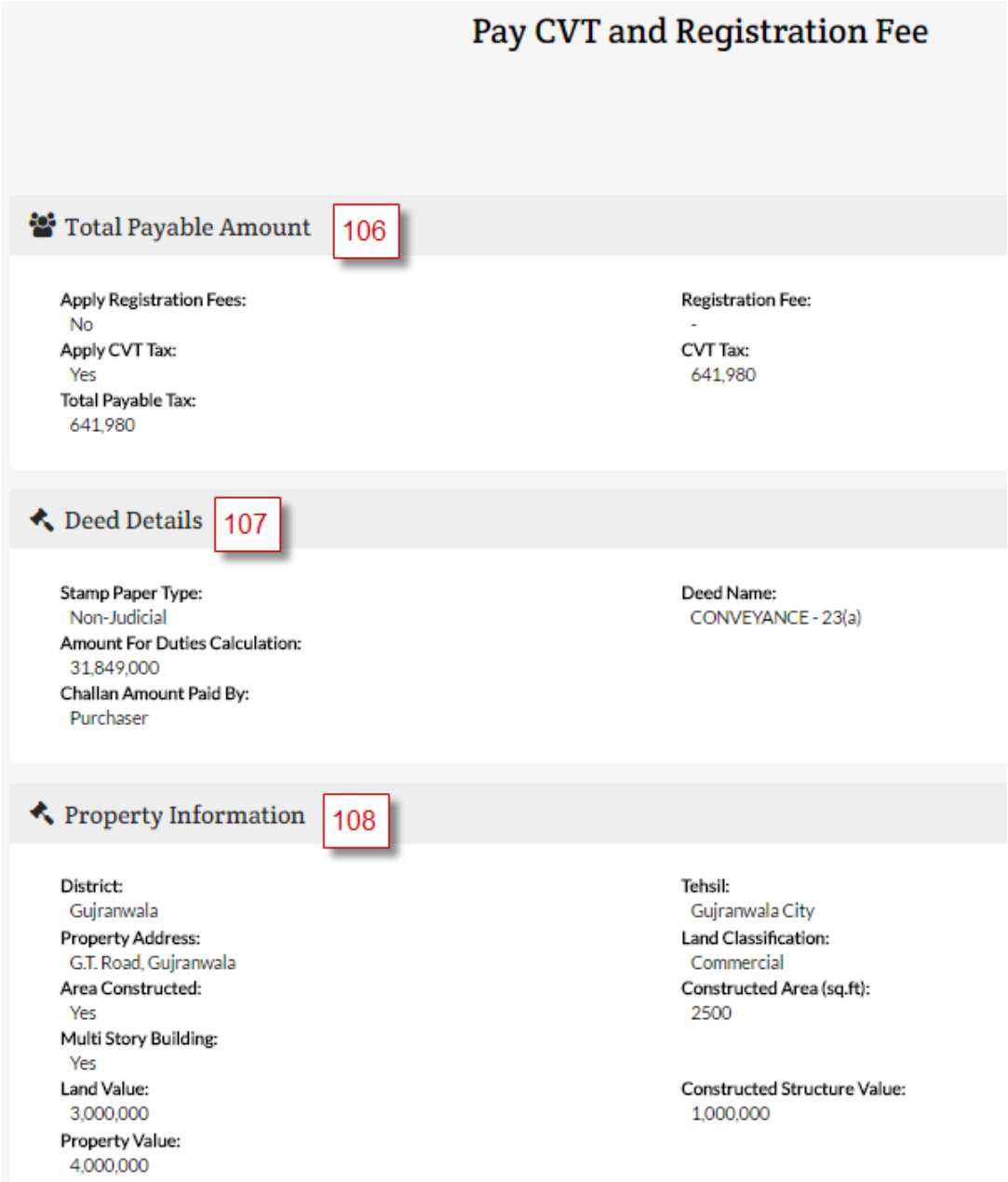


Figure 33: Review Challan Info (A)

106. **Total Payable Amount** section shows if registration fee is applicable (Yes/No), calculated registration fee, if cvt is applicable (Yes/No), calculated cvt tax and total payable tax.
107. **Deed Details** section shows stamp paper type, deed name, Amount for duties calculation and challan amount paid by.
108. **Property Information** section shows district, tehsil, property address, land classification, area constructed (Yes/No), constructed area (square feet), multistory building (yes/no), land value, constructed structure value and property value.

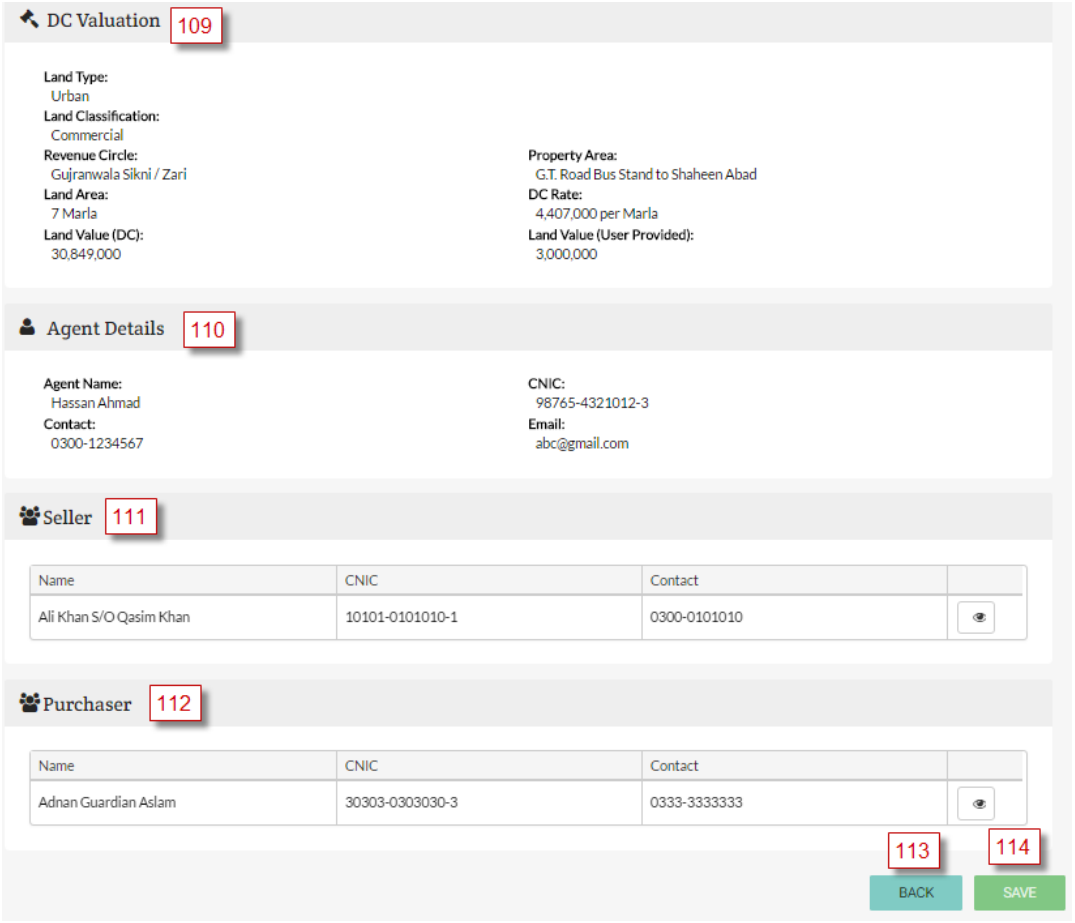


Figure 34: Review Challan 32-A Info (B)

109. **DC Valuation details** section shows land type, land classification, revenue circle, property area, land area, DC rate, land value (DC) and land value (user provided).
110. **Agent Details** section agent name, CNIC, contact and email (if provided).
111. **First Party/Seller** section shows name, CNIC and contact of first party/seller(s) in a tabular form.
112. **Second Party/Purchaser** section shows name, CNIC and contact of second party/purchaser(s) in a tabular form.

    User can click sign to view other details. A popup menu will appear as shown in figure below:

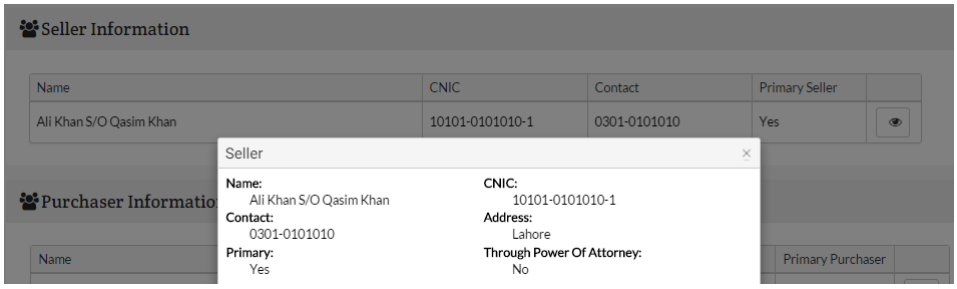


Figure 35: Detail Information

113. Click **back** button to go on previous screen.
114. Click **save** for saving information.

4.7 Print Challan Form 32-A

After saving challan information, system will generate a serial number and challan print option will be available.

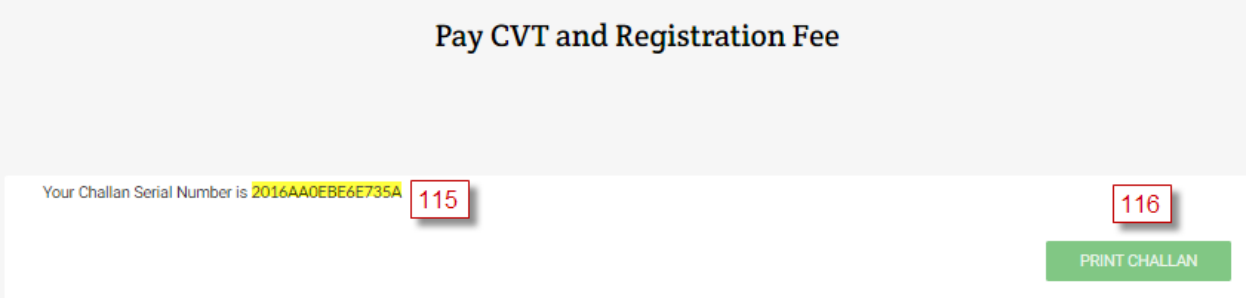
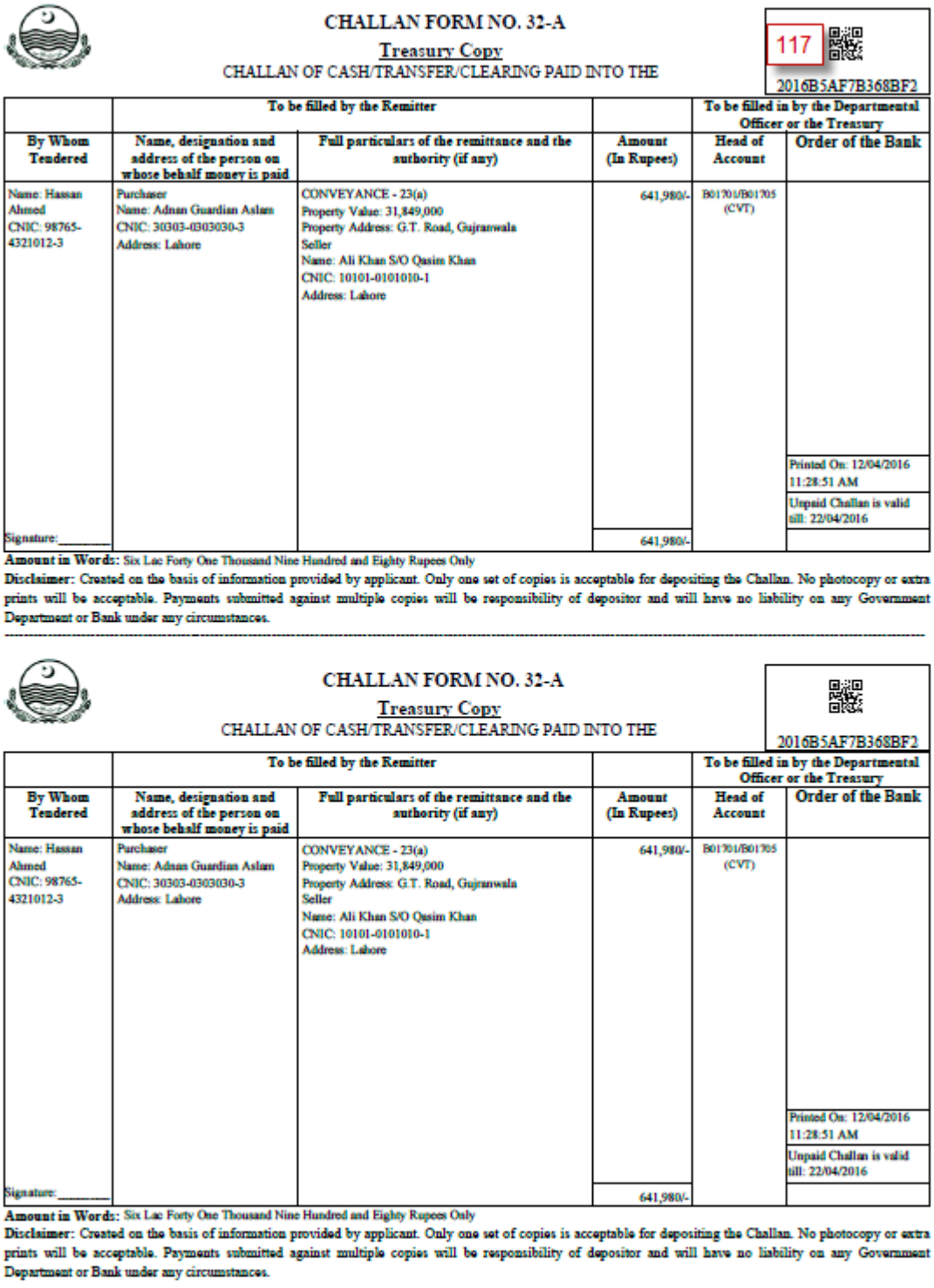


Figure 36: Print Challan 32-A (a)

115. System generated 16 digit challan serial number is unique and in hexadecimal format. This serial number should be saved for any future correspondence.
116. Click **Print Challan** button to print challan form 32-A



CHALLAN FORM NO. 32-A

Treasury Copy

CHALLAN OF CASH/TRANSFER/CLEARING PAID INTO THE

117

2016B5AF7B368BF2

To be filled by the Remitter				To be filled in by the Departmental Officer or the Treasury	
By Whom Tendered	Name, designation and address of the person on whose behalf money is paid	Full particulars of the remittance and the authority (if any)	Amount (In Rupees)	Head of Account	Order of the Bank
Name: Hassan Ahmed CNIC: 98765-4321012-3 Signature:_____	Purchaser Name: Adnan Guardian Aslam CNIC: 30303-0303030-3 Address: Lahore	CONVEYANCE - 23(a) Property Value: 31,849,000 Property Address: G.T. Road, Gujranwala Seller Name: Ali Khan S/O Qasim Khan CNIC: 10101-0101010-1 Address: Lahore	641,980/- 641,980/-	B01701/B01705 (CVT)	Printed On: 12/04/2016 11:28:51 AM Unpaid Challan is valid till: 22/04/2016

Amount in Words: Six Lac Forty One Thousand Nine Hundred and Eighty Rupees Only

Disclaimer: Created on the basis of information provided by applicant. Only one set of copies is acceptable for depositing the Challan. No photocopy or extra prints will be acceptable. Payments submitted against multiple copies will be responsibility of depositor and will have no liability on any Government Department or Bank under any circumstances.

CHALLAN FORM NO. 32-A

Treasury Copy

CHALLAN OF CASH/TRANSFER/CLEARING PAID INTO THE

2016B5AF7B368BF2

To be filled by the Remitter				To be filled in by the Departmental Officer or the Treasury	
By Whom Tendered	Name, designation and address of the person on whose behalf money is paid	Full particulars of the remittance and the authority (if any)	Amount (In Rupees)	Head of Account	Order of the Bank
Name: Hassan Ahmed CNIC: 98765-4321012-3 Signature:_____	Purchaser Name: Adnan Guardian Aslam CNIC: 30303-0303030-3 Address: Lahore	CONVEYANCE - 23(a) Property Value: 31,849,000 Property Address: G.T. Road, Gujranwala Seller Name: Ali Khan S/O Qasim Khan CNIC: 10101-0101010-1 Address: Lahore	641,980/- 641,980/-	B01701/B01705 (CVT)	Printed On: 12/04/2016 11:28:51 AM Unpaid Challan is valid till: 22/04/2016

Amount in Words: Six Lac Forty One Thousand Nine Hundred and Eighty Rupees Only

Disclaimer: Created on the basis of information provided by applicant. Only one set of copies is acceptable for depositing the Challan. No photocopy or extra prints will be acceptable. Payments submitted against multiple copies will be responsibility of depositor and will have no liability on any Government Department or Bank under any circumstances.

Figure 37: Print Challan 32-A (b)

A challan form 32-A will be shown having 3 sections. Among these three (3), one section/copy is for treasury, second is for Bank and third is for customer.

117. QR code is available on every challan copy in order to scan 16-digit challan number. User can also save this challan in pdf form.

5 Re-print Challan 32-A

From home, user has option to re-print challan 32-A

Figure 38: Re-print Challan 32-A option

5.1 Search Challan

User can search already generated challan.

Figure 39: Search Challan

118. Enter already generated 16 digit hexadecimal challan serial number to search.

Please note here, user can search only those challan to re-print which are not paid. Once stamp duty for a challan is paid in bank, user can't search for re-print. Moreover, expired challan would also be not available to re-print.

After clicking on **Search** button, challan information would be displayed as shown below:

5.2 Review Challan Information

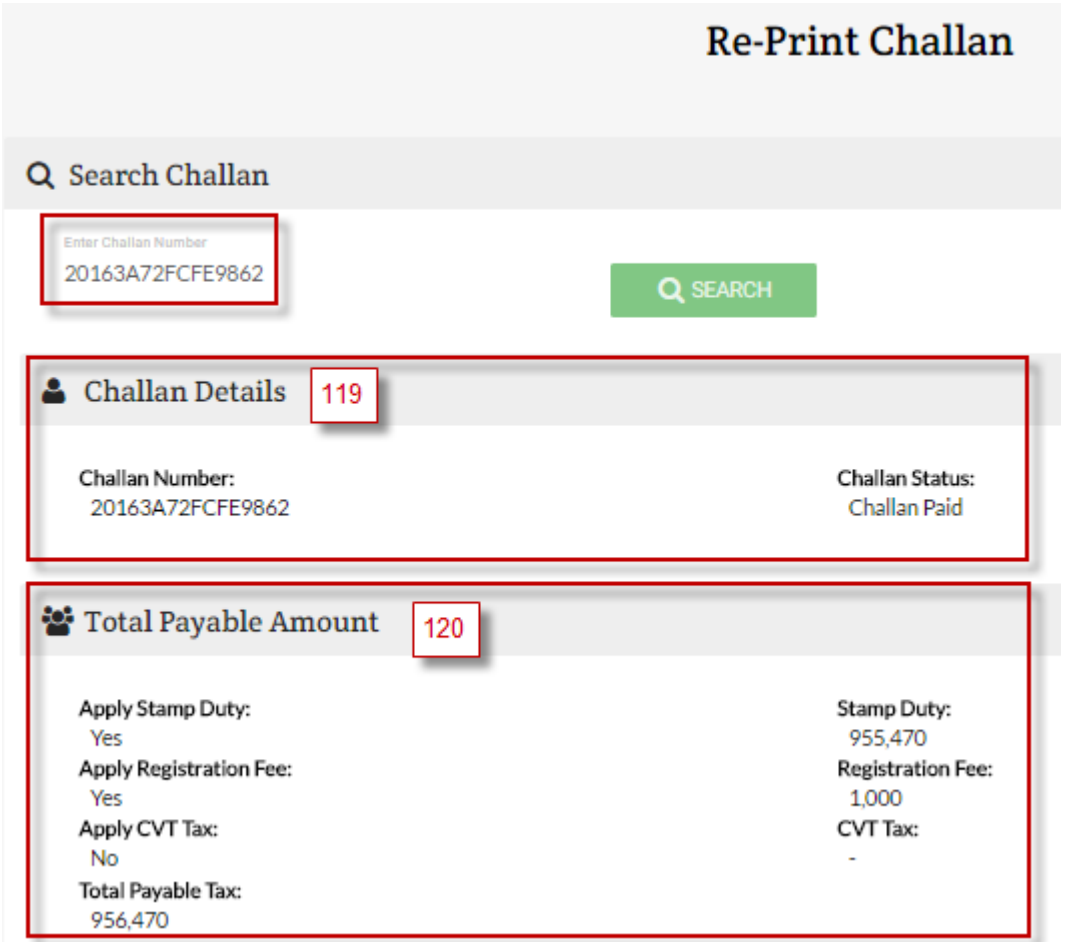


Figure 40: Challan Info (A)

119. **Challan Details** section shows Challan number and challan status.
120. **Total Payable Amount** section will shows stamp duty (if applicable), calculated stamp duty, registration fee (if applicable), calculated registration fee, CVT Tax (if applicable), calculated CVT Tax and total payable tax for this challan.

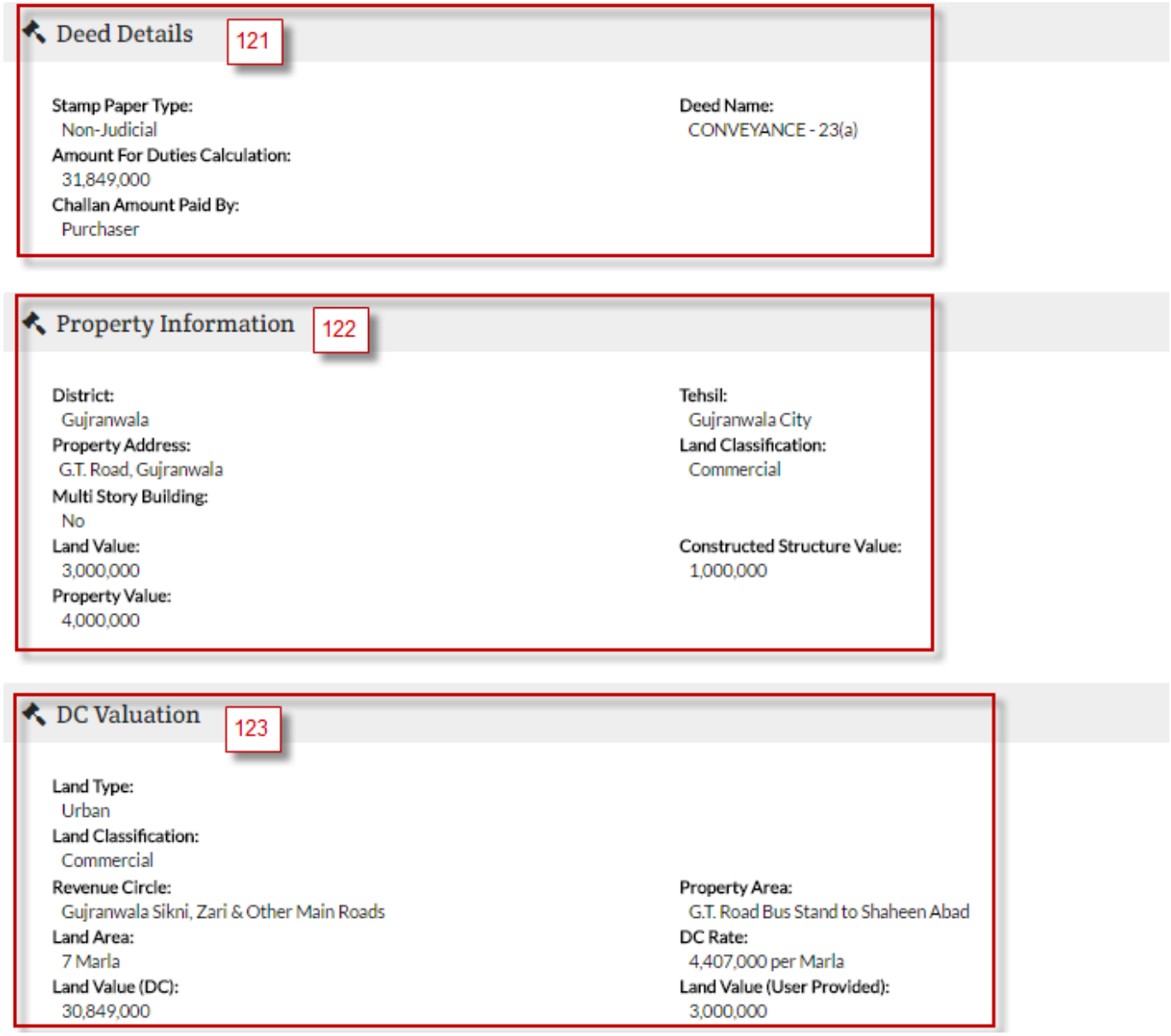


Figure 41: Challan Info (B)

121. **Deed detail** section shows stamp paper type, deed name, amount for duties calculation, challan amount to be paid by for searched challan.
122. **Property Information** section shows district, tehsil, property address, land classification, area constructed (yes), total constructed area (sq. feet), multistory building (yes/no), land value, constructed structure value and property value.
123. **DC Valuation** details section shows land type, land calssification, revenue circle, property area, land area, DC rate, land value (DC) and land value (user provided).

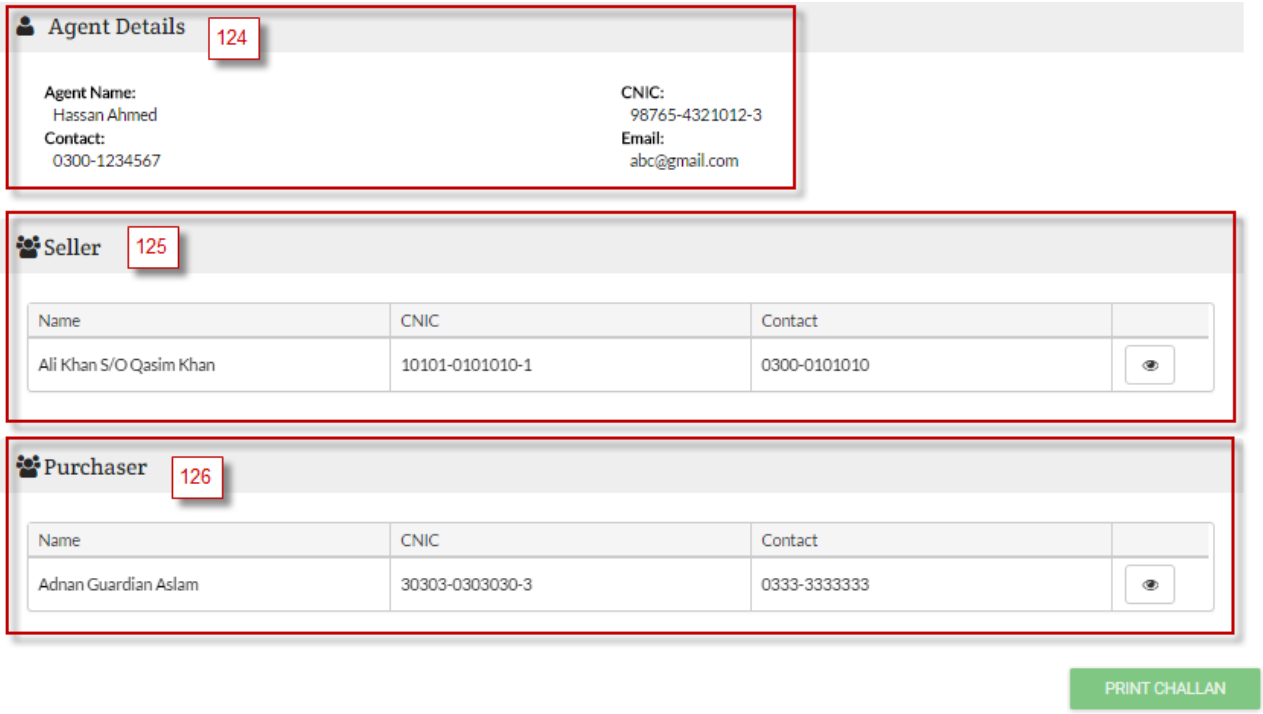


Figure 42: Challan Info (C)

124. **Agent Details** section agent name, CNIC, contact and email (if provided).
125. **First Party/Seller** section shows name, CNIC and contact of first party/seller(s) in a tabular form.
126. **Second Party/Purchaser** section shows name, CNIC and contact of second party/purchaser(s) in a tabular form.

User can click sign to view other details. A popup menu will appear as shown in figure below:

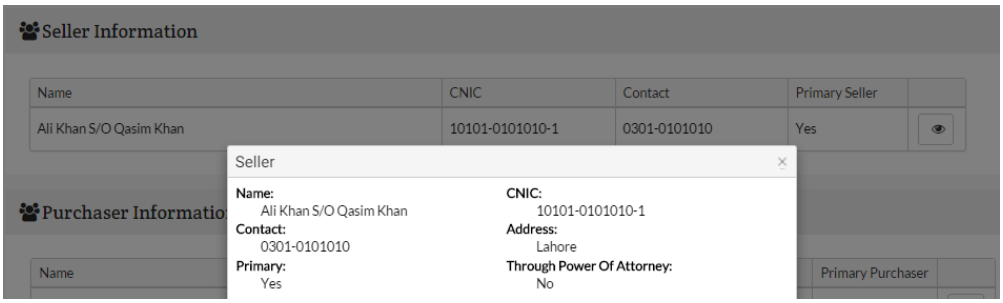
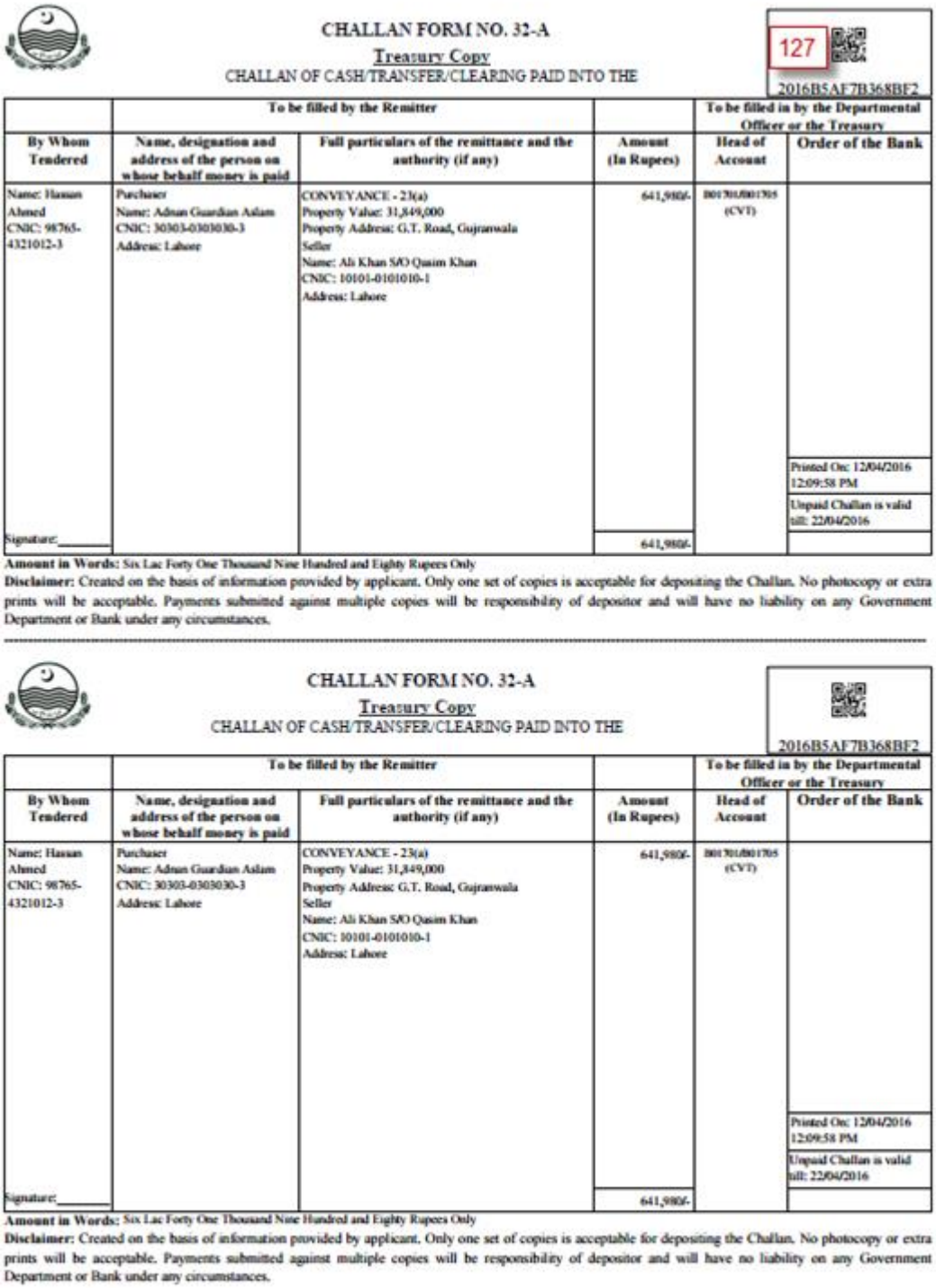


Figure 43: Detail Information

Click on **Print Challan** button to take print of selected challan.

5.3 Print Challan



CHALLAN FORM NO. 32-A

Treasury Copy

CHALLAN OF CASH/TRANSFER/CLEARING PAID INTO THE

127

2016B5AF7B368BF2

	To be filled by the Remitter			To be filled in by the Departmental Officer or the Treasury	
By Whom Tendered	Name, designation and address of the person on whose behalf money is paid	Full particulars of the remittance and the authority (if any)	Amount (In Rupees)	Head of Account	Order of the Bank
Name: Hasan Ahmed CNIC: 98765-4321012-3 Signature:_____	Purchaser Name: Adnan Guardian Aslam CNIC: 30303-0303030-3 Address: Lahore	CONVEYANCE - 23(a) Property Value: 31,849,000 Property Address: G.T. Road, Gujranwala Seller Name: Ali Khan S/O Qasim Khan CNIC: 10101-0101010-1 Address: Lahore	641,980/-	[illegible] (CVT)	Printed On: 12/04/2016 12:09:58 PM Unpaid Challan is valid till: 22/04/2016
			641,980/-		

Amount in Words: Six Lac Forty One Thousand Nine Hundred and Eighty Rupees Only

Disclaimer: Created on the basis of information provided by applicant. Only one set of copies is acceptable for depositing the Challan. No photocopy or extra prints will be acceptable. Payments submitted against multiple copies will be responsibility of depositor and will have no liability on any Government Department or Bank under any circumstances.

CHALLAN FORM NO. 32-A

Treasury Copy

CHALLAN OF CASH/TRANSFER/CLEARING PAID INTO THE

2016B5AF7B368BF2

	To be filled by the Remitter			To be filled in by the Departmental Officer or the Treasury	
By Whom Tendered	Name, designation and address of the person on whose behalf money is paid	Full particulars of the remittance and the authority (if any)	Amount (In Rupees)	Head of Account	Order of the Bank
Name: Hasan Ahmed CNIC: 98765-4321012-3 Signature:_____	Purchaser Name: Adnan Guardian Aslam CNIC: 30303-0303030-3 Address: Lahore	CONVEYANCE - 23(a) Property Value: 31,849,000 Property Address: G.T. Road, Gujranwala Seller Name: Ali Khan S/O Qasim Khan CNIC: 10101-0101010-1 Address: Lahore	641,980/-	[illegible] (CVT)	Printed On: 12/04/2016 12:09:58 PM Unpaid Challan is valid till: 22/04/2016
			641,980/-		

Amount in Words: Six Lac Forty One Thousand Nine Hundred and Eighty Rupees Only

Disclaimer: Created on the basis of information provided by applicant. Only one set of copies is acceptable for depositing the Challan. No photocopy or extra prints will be acceptable. Payments submitted against multiple copies will be responsibility of depositor and will have no liability on any Government Department or Bank under any circumstances.

Figure 44: Print Challan

127. QR code is available on every challan copy in order to scan 16-digit challan number.

6 Pay Deficiency / Penalty

User can pay deficiency / penalty against any Stamp Paper number issued. If required, user can access this option from home page as shown below:

Figure 45: Pay Deficiency / Penalty

6.1 Search Stamp

A search stamp screen will appear.

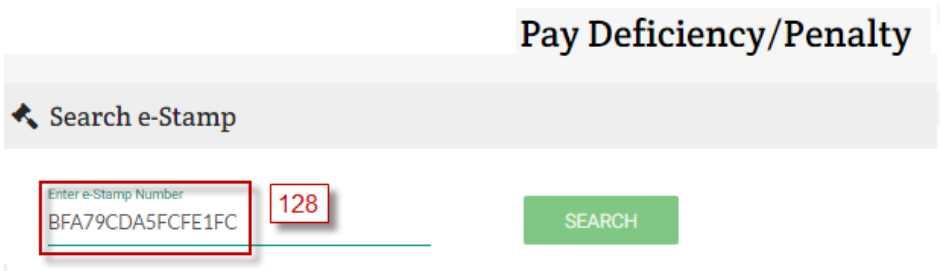


Figure 46: Search Stamp

128. Enter Stamp paper serial number and click on **Search** button.

6.2 Add/Edit Challan Information

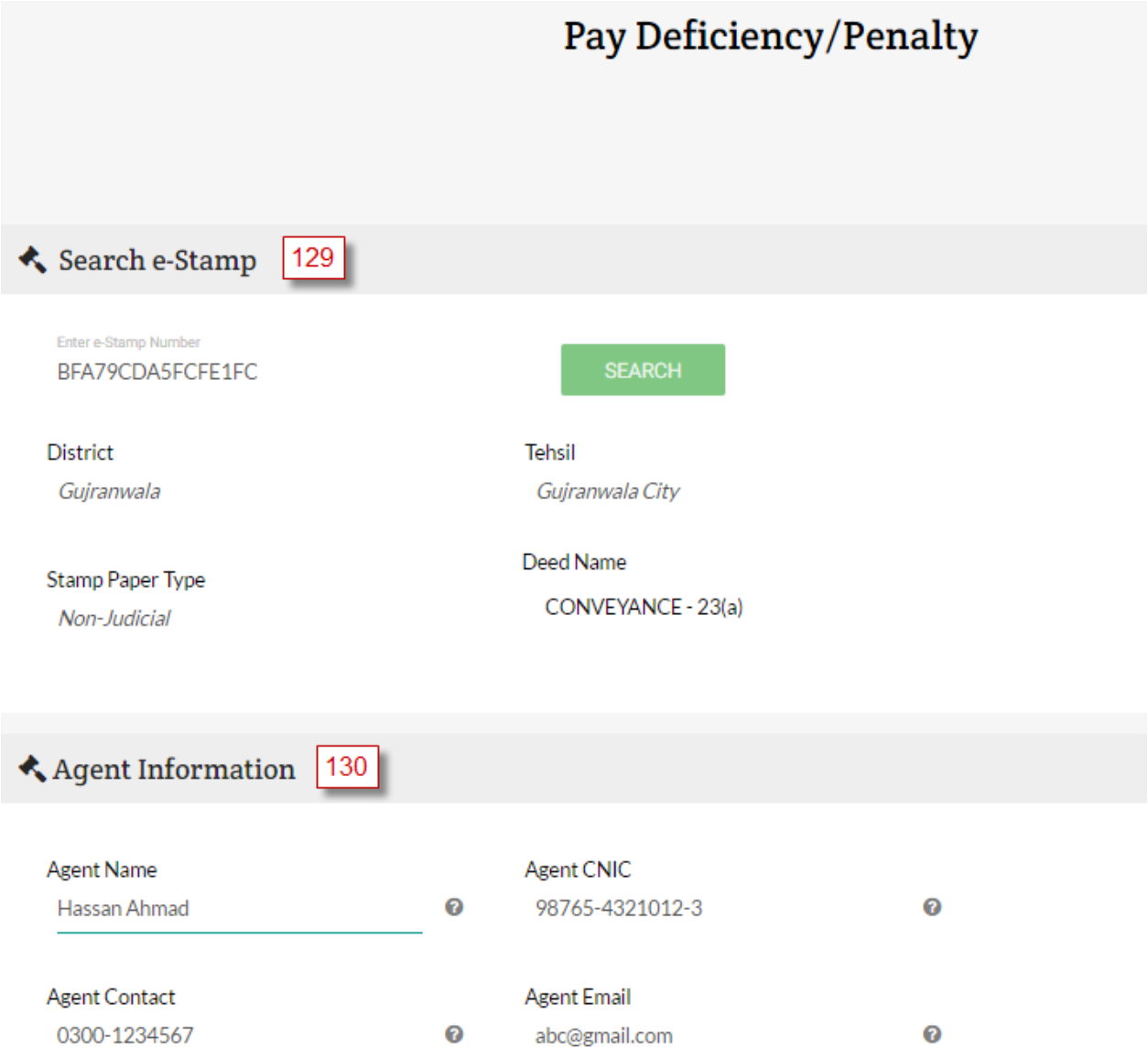


Figure 47: Challan Info (A)

129. **Challan information** against searched stamp number will be displayed. User can view District, tehsil, stamp type and deed name.
130. Enter/Edit **Agent information** like agent name, CNIC, Contact and email address (if applicable).

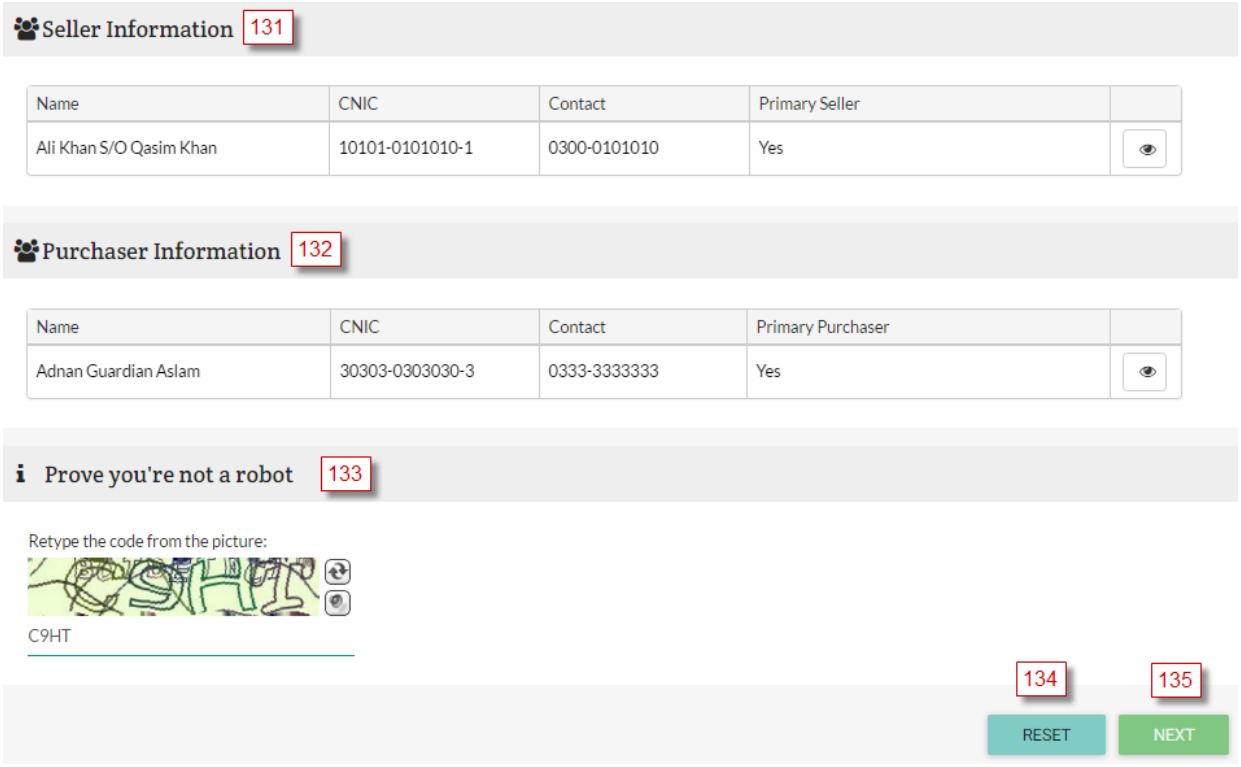


Figure 48: Challan Info (B)

131. First party/seller(s) information like name, CNIC, contact and primary seller information will be shown.
132. Second party/purchaser(s) information like name, CNIC, contact and primary seller information will be shown.

User can click sign to view other details. A popup menu will appear as shown in figure below:

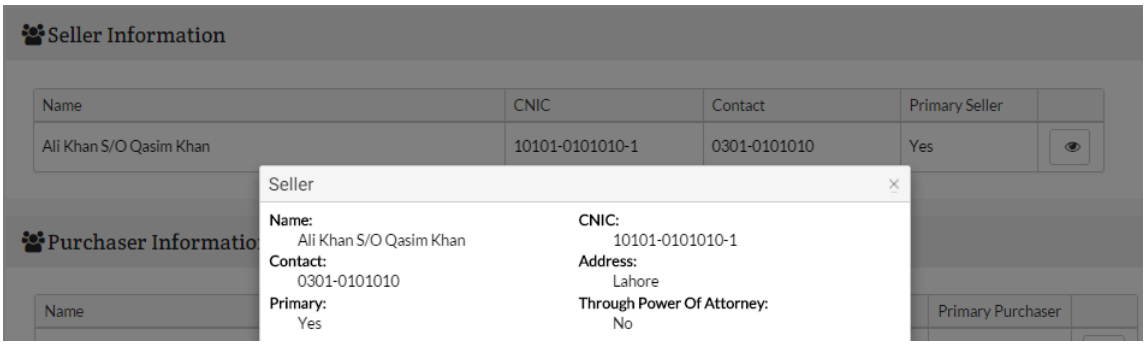


Figure 49: Detail Information

133. In order to prove that user is not a robot, retype the code as shown is displayed picture.

Note:

Change the CAPTCHA code.

Speak the CAPTCHA code.

134. Click on **Reset** button to reset all values.
135. Click on **Next** button to further proceed to next screen of pay deficiency/penalty.

6.3 Pay Deficiency / Penalty

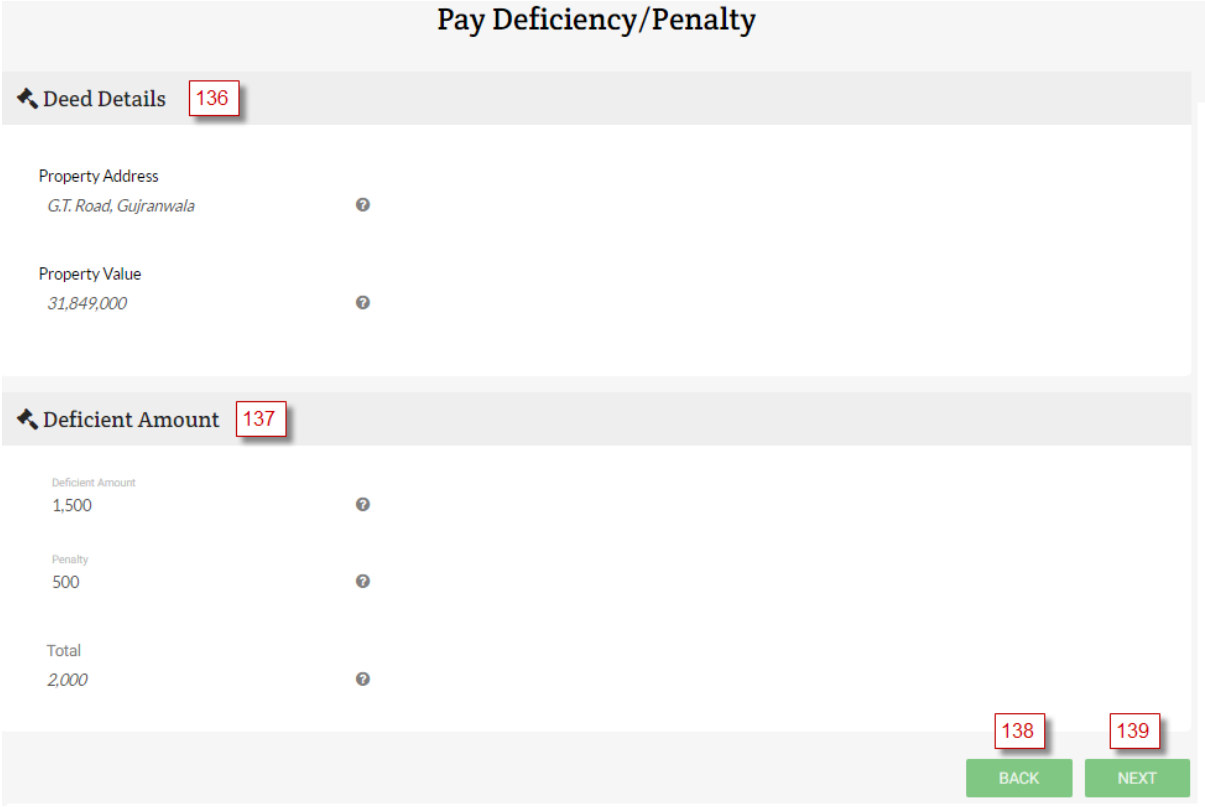


Figure 50: Deficient Amount

136. **Deed detail** section shows property address and property value.
137. In **Deficiency Amount** section, enter **deficient amount** (mandatory) and penalty (if applicable). Total amount to be paid would also be shown.
138. Click **back** to go on previous screen.
139. Click **Next** to further proceed.

6.4 Review Challan Information

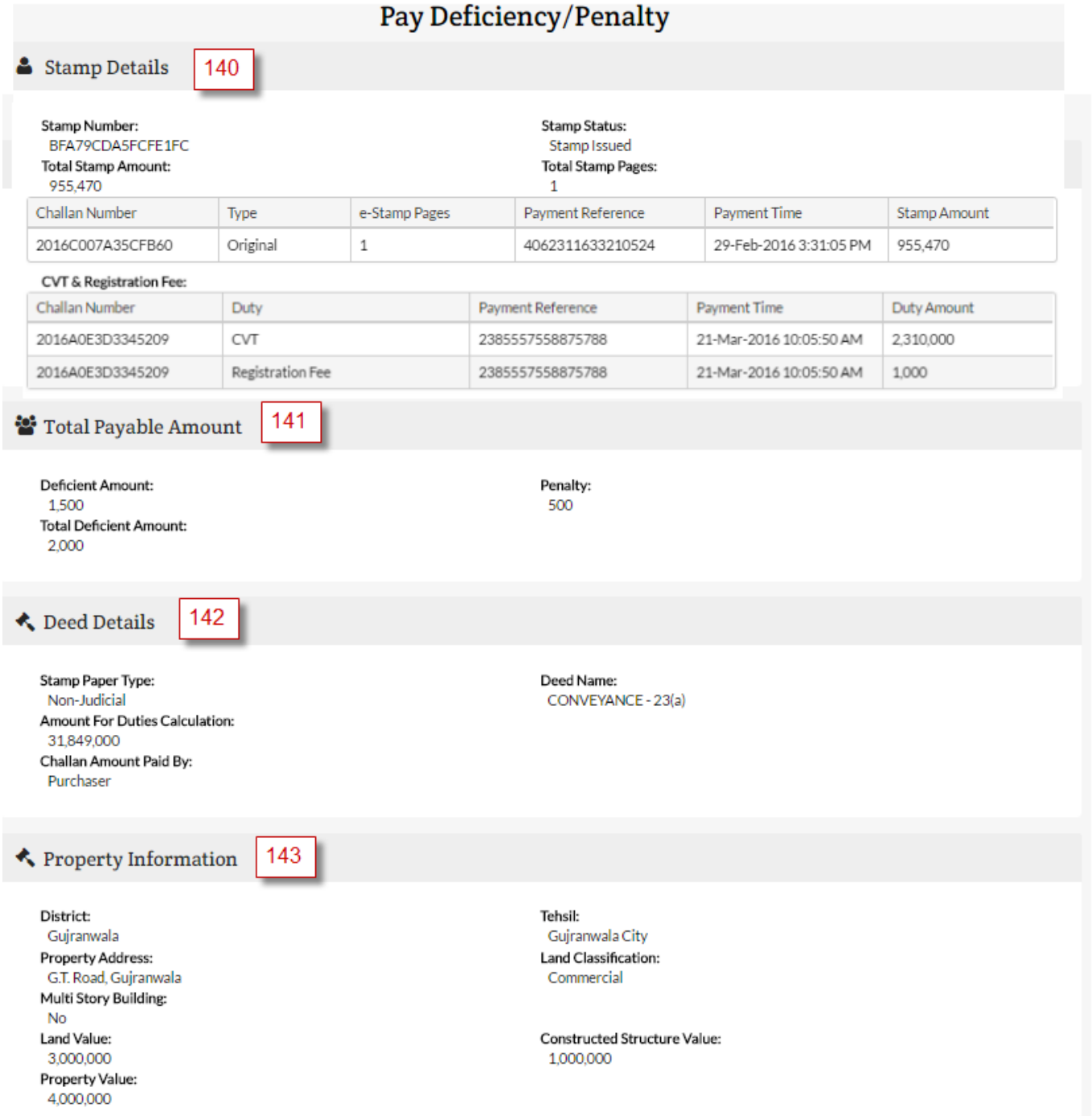


Figure 51: Challan Review (A)

140. **Stamp Details** section shows stamp number, stamp status, total stamp amount and total stamp paper(s). Moreover, it also shows previous challan number, type, e-Stamp pages (count), payment reference, payment time and stamp amount against which information has been fetched from system. CVT & Registration fee table will display challan number, duty type (CVT/Registration), payment reference, payment data & time and duty amount.
141. **Total Payable Amount** section deficient amount, penalty and total deficient amount.
142. **Deed Details** section shows stamp paper type, deed name, amount for duties calculation, challan amount paid by.
143. **Property Information** section shows district, tehsil, property address, land classification, if building is multi story (Yes/No), land value, constructed structure value and property value.

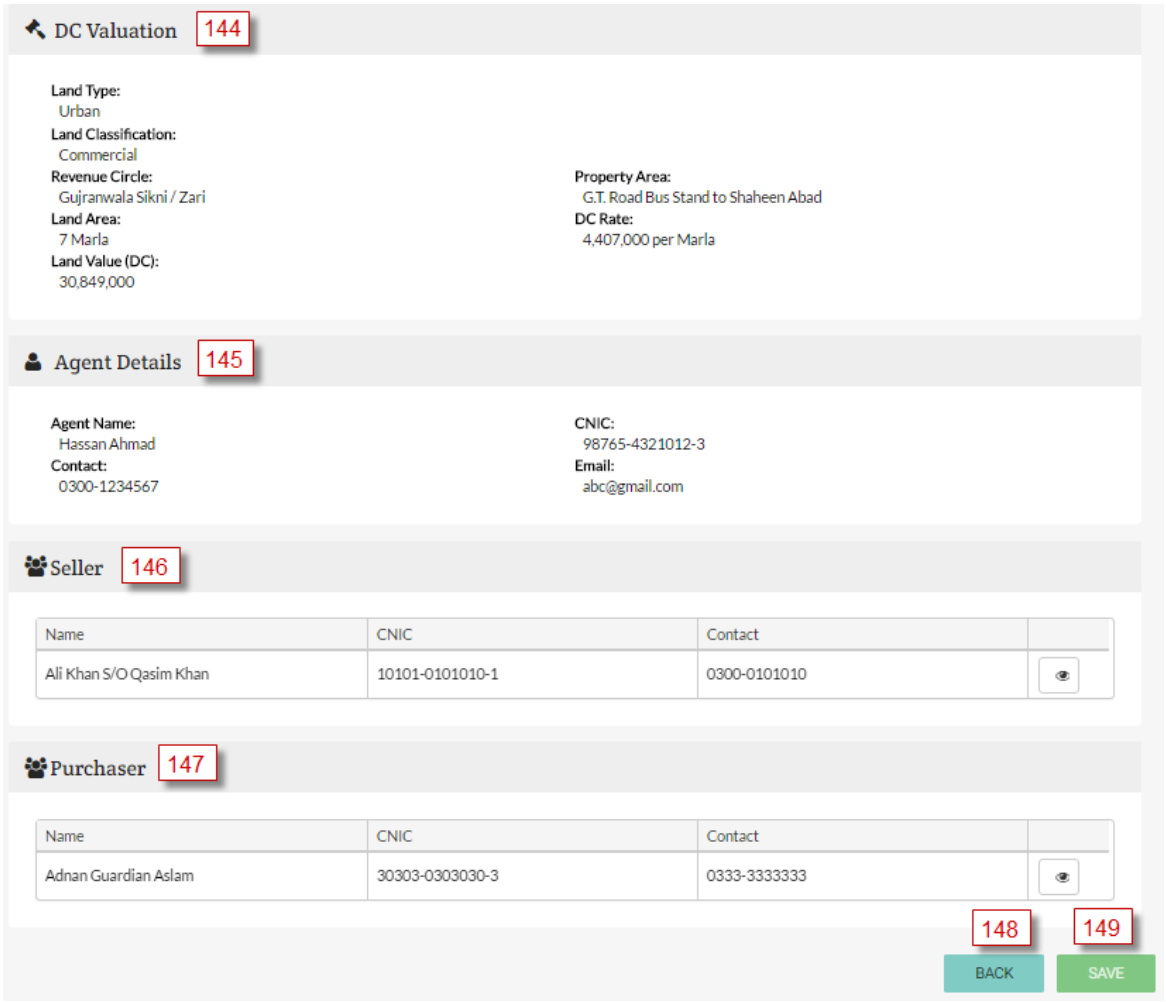


Figure 52: Challan Review (B)

144. **DC Valuation** section shows land type, land classification, revenue circle, property area, land area, DC rate and land value (DC).
145. **Agent Details** section agent name, CNIC, contact and email (if provided).
146. **First Party/Seller** section shows name, CNIC and contact of first party/seller(s) in a tabular form.

147. **Second Party/Purchaser** section shows name, CNIC and contact of second party/purchaser(s) in a tabular form.

User can click sign to view other details. A popup menu will appear as shown in figure below:

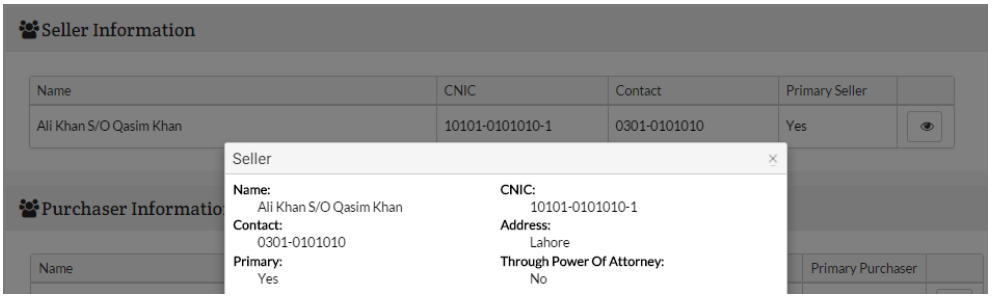


Figure 53: Detail information

148. Click **Back** button to go previous screen.
149. Click **Next** to further proceed.

6.5 Print Challan Form 32-A

After saving challan information, system will generate a serial number and challan print option will be available.

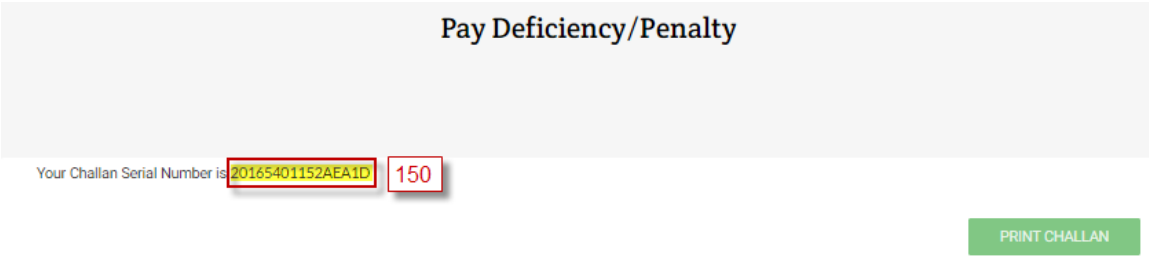
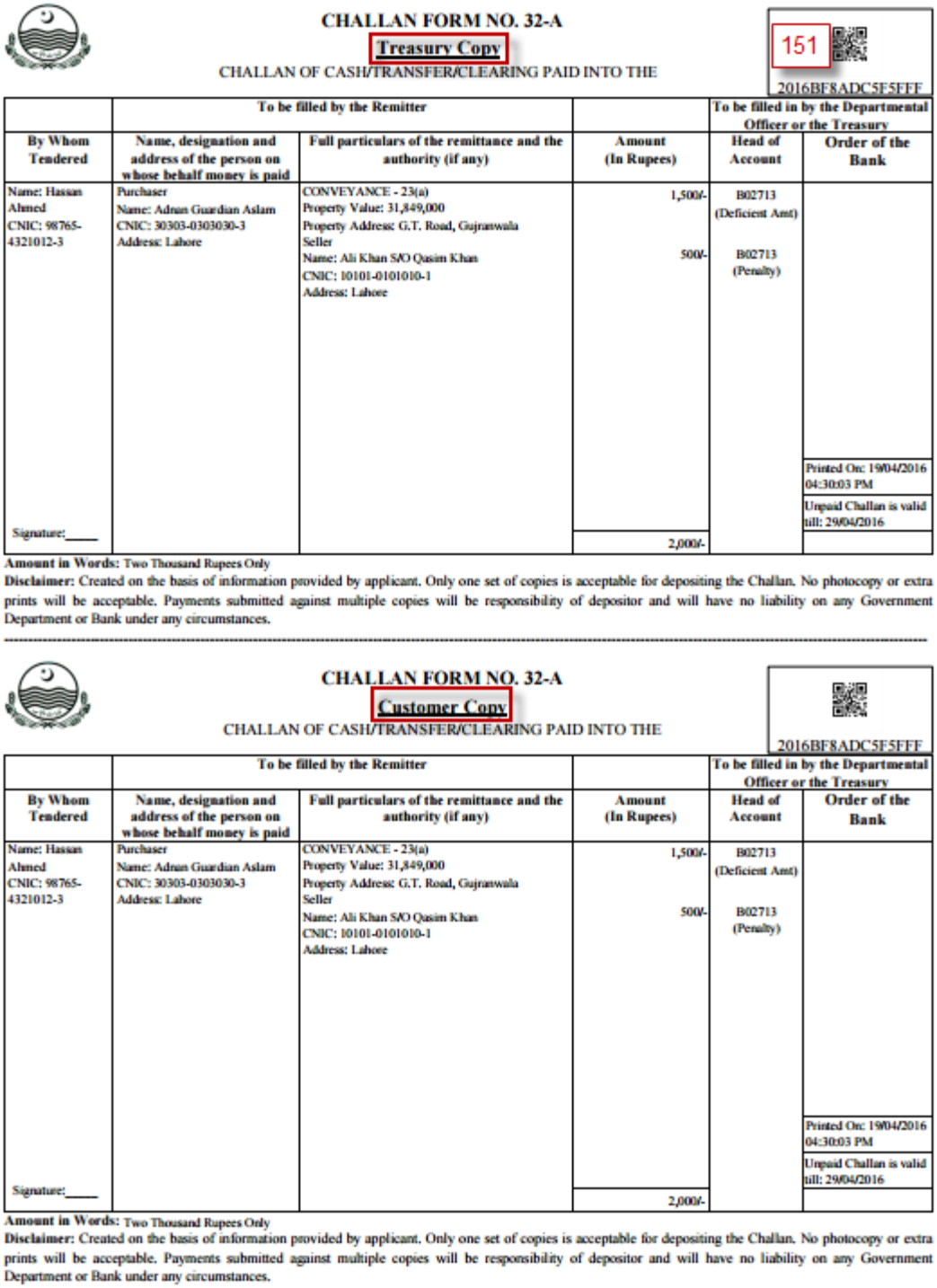


Figure 54: Print Challan 32-A (a)

150. System generated 16 digit challan serial number is unique and in hexadecimal format. This serial number should be saved for any future correspondence. Click **Print Challan** button to print challan form 32-A



CHALLAN FORM NO. 32-A

Treasury Copy

CHALLAN OF CASH/TRANSFER/CLEARING PAID INTO THE

151

2016BF8ADC5F5FFF

To be filled by the Remitter				To be filled in by the Departmental Officer or the Treasury	
By Whom Tendered	Name, designation and address of the person on whose behalf money is paid	Full particulars of the remittance and the authority (if any)	Amount (In Rupees)	Head of Account	Order of the Bank
Name: Hassan Ahmed CNIC: 98765-4321012-3 Signature:____	Purchaser Name: Adnan Guardian Aslam CNIC: 30303-0303030-3 Address: Lahore	CONVEYANCE - 23(a) Property Value: 31,849,000 Property Address: G.T. Road, Gujranwala Seller Name: Ali Khan S/O Qasim Khan CNIC: 10101-0101010-1 Address: Lahore	1,500/- 500/- 2,000/-	B02713 (Deficient Amt) B02713 (Penalty)	Printed On: 19/04/2016 04:30:03 PM Unpaid Challan is valid till: 29/04/2016

Amount in Words: Two Thousand Rupees Only

Disclaimer: Created on the basis of information provided by applicant. Only one set of copies is acceptable for depositing the Challan. No photocopy or extra prints will be acceptable. Payments submitted against multiple copies will be responsibility of depositor and will have no liability on any Government Department or Bank under any circumstances.

CHALLAN FORM NO. 32-A

Customer Copy

CHALLAN OF CASH/TRANSFER/CLEARING PAID INTO THE

2016BF8ADC5F5FFF

To be filled by the Remitter				To be filled in by the Departmental Officer or the Treasury	
By Whom Tendered	Name, designation and address of the person on whose behalf money is paid	Full particulars of the remittance and the authority (if any)	Amount (In Rupees)	Head of Account	Order of the Bank
Name: Hassan Ahmed CNIC: 98765-4321012-3 Signature:____	Purchaser Name: Adnan Guardian Aslam CNIC: 30303-0303030-3 Address: Lahore	CONVEYANCE - 23(a) Property Value: 31,849,000 Property Address: G.T. Road, Gujranwala Seller Name: Ali Khan S/O Qasim Khan CNIC: 10101-0101010-1 Address: Lahore	1,500/- 500/- 2,000/-	B02713 (Deficient Amt) B02713 (Penalty)	Printed On: 19/04/2016 04:30:03 PM Unpaid Challan is valid till: 29/04/2016

Amount in Words: Two Thousand Rupees Only

Disclaimer: Created on the basis of information provided by applicant. Only one set of copies is acceptable for depositing the Challan. No photocopy or extra prints will be acceptable. Payments submitted against multiple copies will be responsibility of depositor and will have no liability on any Government Department or Bank under any circumstances.

Figure 55: Pint Challan 32-A (b)

151. QR code is available on every challan copy in order to scan 16-digit challan number.

7 Verification through Web

On main page, user has the option to verify stamp papers information.

Figure 56: Verification Option

7.1 Search Stamp

A search screen will appear.

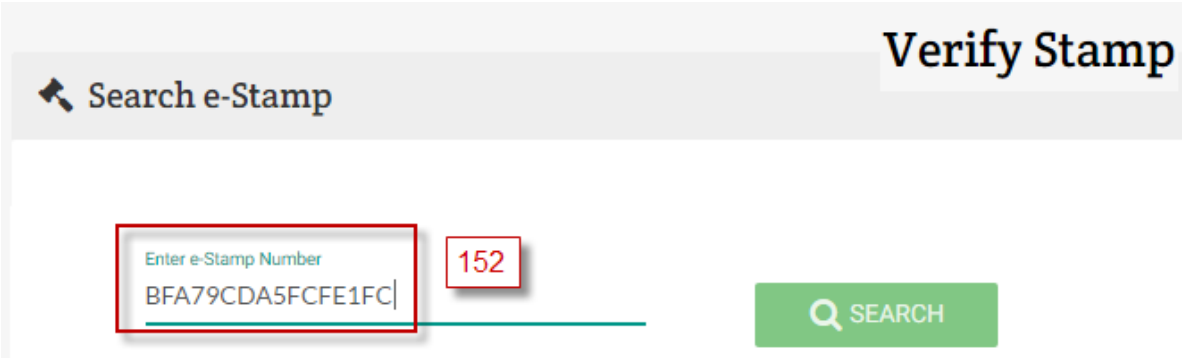


Figure 57: Search Stamp

152. Enter Stamp paper serial number and click on **Search** button.

7.2 Review Challan Information

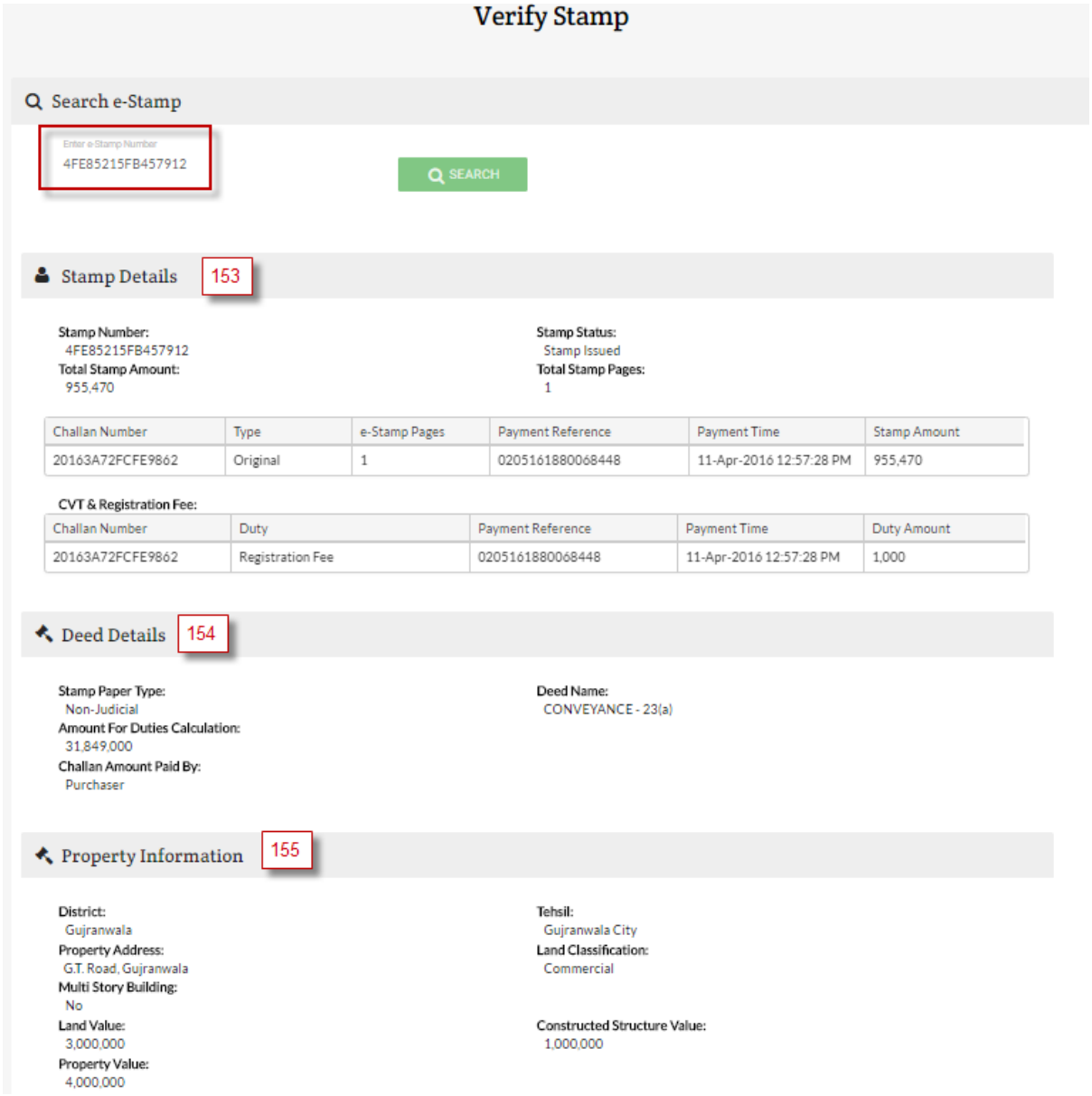


Figure 58: Review Challan Info (A)

153. **Stamp Details** section shows stamp number, stamp status, total stamp amount and total stamp paper(s). Moreover, it also shows previous challan number, type, e-Stamp pages (count), payment reference, payment time and stamp amount against which information has been fetched from system. CVT & Registration fee table will display challan number, duty type (CVT/Registration), payment reference, payment data & time and duty amount.
154. **Deed Details** section shows stamp paper type, deed name, amount for duties calculation, challan amount paid by.
155. **Property Information** section shows district, tehsil, property address, land classification, if building is multi story (Yes/No), land value, constructed structure value and property value.

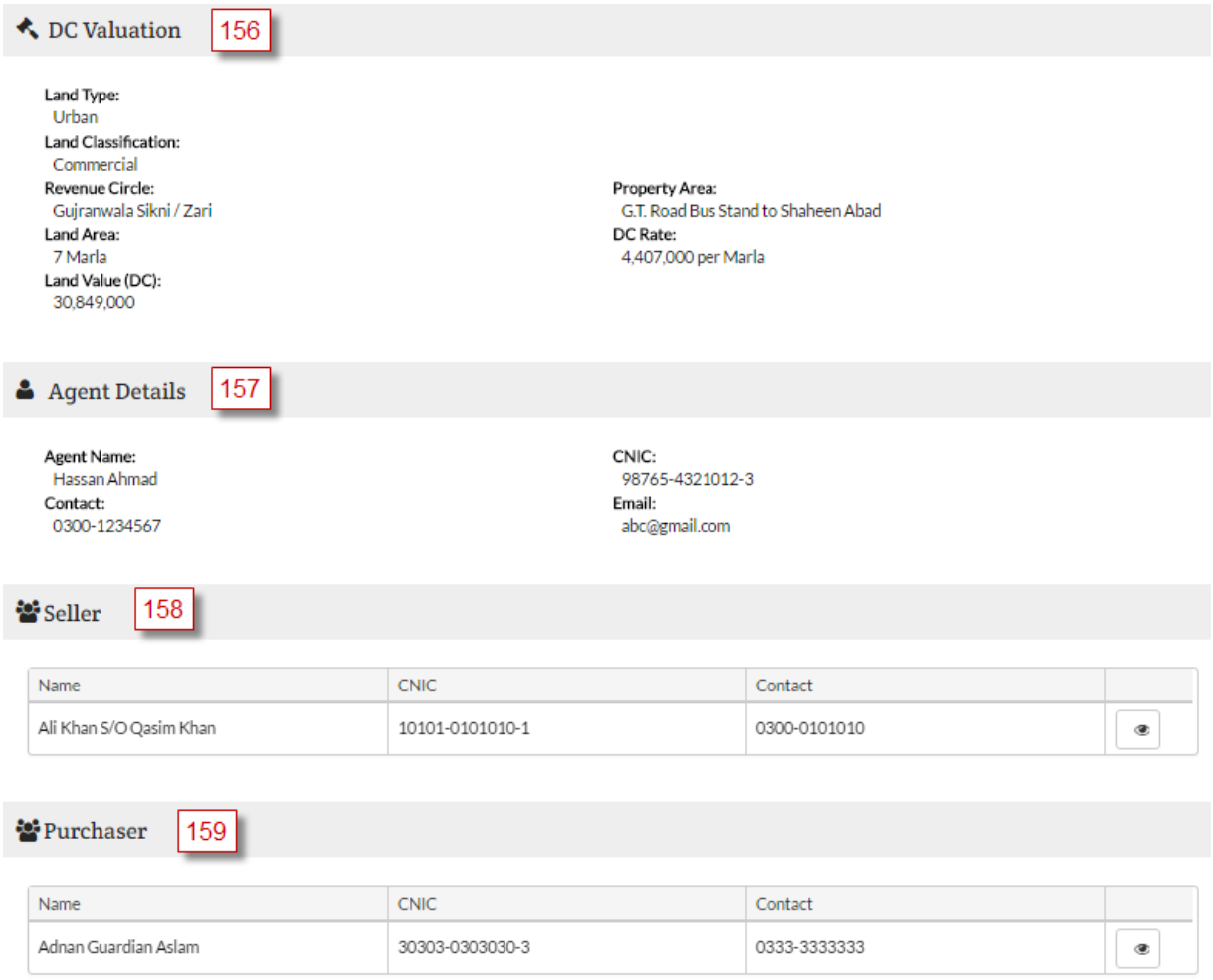


Figure 59: Review Challan Info (B)

156. **DC Valuation** section shows land type, land classification, revenue circle, property area, land area, DC rate and land value (DC).
157. **Agent Details** section agent name, CNIC, contact and email (if provided).
158. **First Party/Seller** section shows name, CNIC and contact of first party/seller(s) in a tabular form.
159. **Second Party/Purchaser** section shows name, CNIC and contact of second party/purchaser(s) in a tabular form.

User can click sign to view other details. A popup menu will appear as shown in figure below:

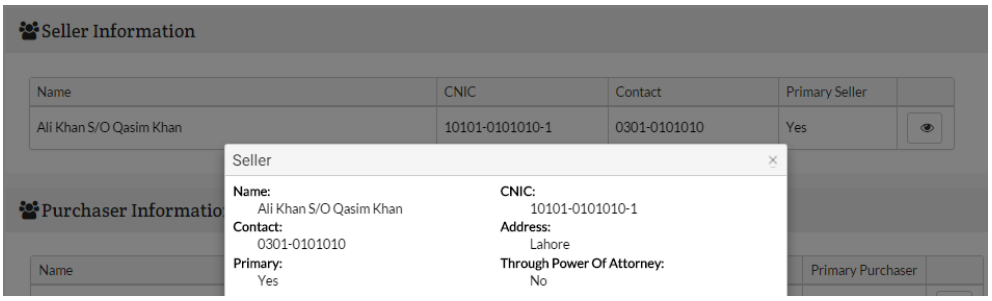


Figure 60: Detail information

8 Calculate DC Value

One of the features available for user is to calculate DC value for any area. On main page user has the option to calculate DC Value:

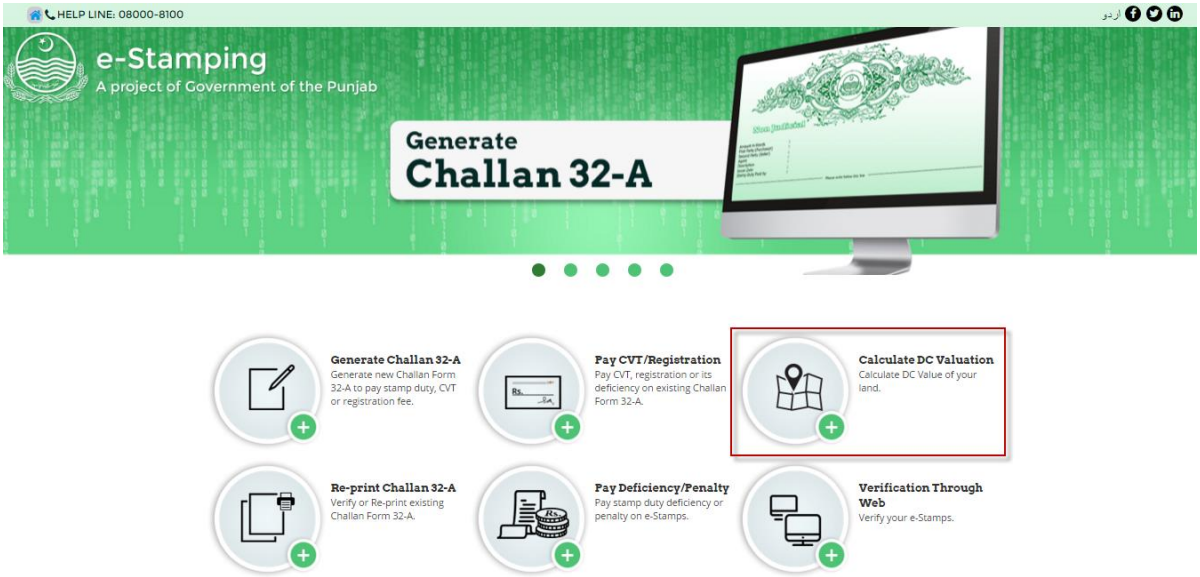


Figure 61: DC Value Option

By providing following required information, system will calculate the DC rate for the selected area.

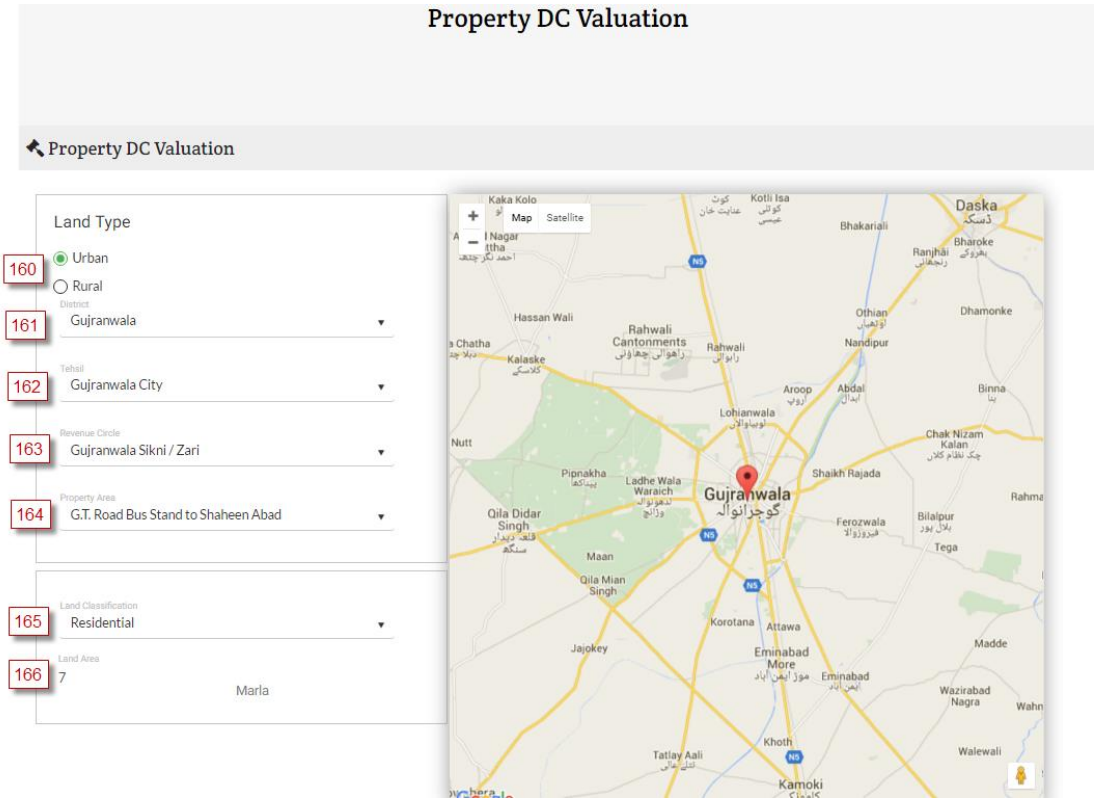


Figure 62: DC Valuation

160. Select **Land Type** Urban or Rural.
161. Select **District** from drop down list.
162. Select **Tehsil** from drop down list.
163. Select **Revenue Circle** under pre-selected district and tehsil.
164. Select **Property area** from available areas under particular revenue circle.
165. Select **Land Classification** i.e. Commercial or Residential
166. Enter **Land Area. (Marla** in case of Urban Area and **Acre** in case of Rural Area).

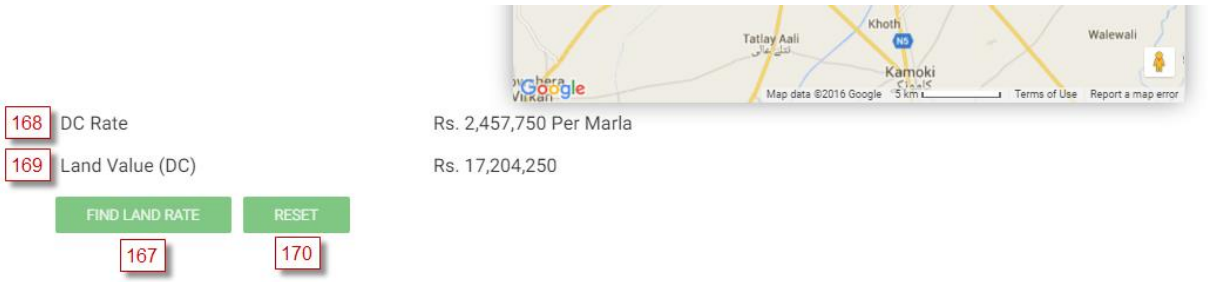


Figure 63: Calculate DC Value

167. Click on **Find Land Rate** button to calculate DC valuation.
168. **DC Rate** (per unit) will be displayed. i.e. Per Marla
169. **Land Value (DC)** will be calculated based on provided information.
170. Click on **Reset** button to reset all values.